

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS SPECIAL MEETING

Monday, February 23, 2015, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Joleene Cannon
Julie Feld
Rich Sparber

ABSENT

Rick Heymann
Paula Melendrez

GUESTS

Steve Charlton
Marlene King

STAFF

Chuck Duffy, G.M.

Board President Sparber called the special meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment.

BOARD ITEMS

3. Consideration of Appointment of New Director.

ACTION: Director Feld moved to appoint Steve Charlton to the seat recently vacated by Linda Kaeser. Director Sparber seconded. Motion carried 3-0.

4. Election of Board President and Vice President.

ACTION: Director Feld moved to nominate Director Cannon for Board President.

Director Sparber seconded. Motion carried 4-0.

Director Cannon moved to nominate Director Heymann for Vice President.

Director Sparber seconded. Motion carried 4-0.

5. Minutes of the October 13, 2014 Special Meeting.

ACTION: Director Cannon moved to approve the minutes as submitted. Director Sparber seconded. Motion carried 4-0.

6. December 2014 and January 2015 Dudek Invoices.

ACTION: Director Cannon moved to approve the invoices as presented. Director Sparber seconded. Motion carried 4-0.

7. Consideration of Policy Establishing the Time and Place of Regular Meetings.

ACTION: Director Cannon moved to approve the policy as presented. Director Sparber seconded. Motion carried 4-0.

8. Consideration of FY 2013/2014 Draft Audited Financial Statements.

ACTION: Director Cannon moved to approve the audit as amended. Director Sparber seconded. Motion carried 4-0.

9. Monthly Flow Report – Noted and filed.

10. District Financial Reports.

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

11. General Manager's Report.

- a. Treatment plant operational report – No issues to report.

12. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the February 23, 2015 special meeting was adjourned by Board President Sparber.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Joleene Cannon, Board President

Approved: May 18, 2015