

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 1, 2016, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Joleene Cannon
Rick Heymann
Richard Sparber
Steve Charlton

ABSENT

Julie Feld

GUESTS

Marlene King

STAFF

Chuck Duffy, G.M.
Paula Melendrez

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

BOARD ITEMS

3. Election of Board President and Vice President.

ACTION: Director Sparber moved to nominate Director Cannon for Board President. Director Charlton seconded. Motion carried 4-0.
Director Sparber moved to nominate Director Heymann for Vice President. Director Charlton seconded. Motion carried 4-0.

4. Minutes of the November 2, 2015 Regular Meeting.

ACTION: Director Sparber moved to approve the minutes as submitted. Director Charlton seconded. Motion carried 4-0.

5. October, November, and December 2015 Dudek Invoices.

ACTION: Director Sparber moved to approve the invoices as presented. Director Feld seconded. Motion carried 3-0.

6. Consideration of LAFCO 2015 Special Districts Election.

ACTION: Director Cannon moved to approve the recommendations of the LAFCO Nominating Committee for three separate actions: 1) Voting for the LAFCO Regular Special District Committee; 2) Voting for the LAFCO Alternate Special District Member; 3) Voting for the Special District Advisory Committee Member; and to also approve the term extensions for the regular LAFCO Special District positions. Director Sparber seconded the motion. Motion carried 4-0.

7. Consideration of FY 2014/2015 Draft Audited Financial Statements.

ACTION: Director Sparber moved to approve the draft audited annual financial report as presented. Director Heymann seconded. Motion carried 4-0.

8. Monthly Flow Report – Noted and filed.

9. District Financial Reports.

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

10. General Manager's Report.

- a. Treatment plant operational report – No issues to report.

11. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the February 1, 2016 regular meeting was adjourned by Board President Cannon.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Joleene Cannon, Board President

Approved: May 2, 2016