

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS REGULAR MEETING**

**Monday, November 2, 2015, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Julie Feld  
Richard Sparber

**ABSENT**

Rick Heymann  
Steve Charlton

**GUESTS**

Marlene King

**STAFF**

Chuck Duffy, G.M.  
Paula Melendrez

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Minutes of the August 3, 2015 Regular Meeting.**

**ACTION:** Director Feld moved to approve the minutes as submitted. Director Sparber seconded. Motion carried 3-0.

**4. July, August, and September 2015 Dudek Invoices.**

**ACTION:** Director Sparber moved to approve the invoices as presented. Director Feld seconded. Motion carried 3-0.

**5. Monthly Flow Report – Noted and filed.**

**6. District Financial Reports.**

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. Depreciation Schedule – Noted and filed.
- d. LAIF Monthly Update– Noted and filed.

**7. General Manager's Report.**

- a. Treatment plant operational report – No issues to report.
- b. Update on recycled water – General Manager Chuck Duffy reported that there have been no further discussions on recycled water with OMWD since the last report. The Rancho Santa Fe CSD is still pursuing the possibility of providing tertiary recycled water to the Rancho Santa Fe Golf Club.
- c. Percolation pond site maintenance – The General Manager reported on the site maintenance of the percolation ponds, which are cleaned up twice yearly.
- d. Report on potential use of solar panels at off-site percolation ponds – General Manager Chuck Duffy reported that staff and Directors Heymann and Cannon met with representatives from Sullivan Solar Power to discuss options for siting solar panels at the treatment plant or the off-site percolation ponds. It was determined that the use of solar power at the treatment plant was not feasible at this time due to site constraints. Use of solar at the off-site percolation ponds was also determined to not be feasible due to: a) legal requirements that the solar panels be located on the same parcel where the electricity use is to be offset, which would require the panels to be on the treatment plant site; and b) site constraints and excessive cost to “bridge” the percolation ponds to potentially install the solar panels.

**8. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 2, 2015 regular meeting was adjourned by Board President Cannon.

**PREPARED BY:**

**APPROVED BY:**

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Chuck Duffy, General Manager

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Joleene Cannon, Board President

Approved: February 1, 2016