

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS SPECIAL MEETING**

**Monday, August 8, 2016, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Rick Heymann  
Julie Feld  
Steve Charlton  
Richard Sparber

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, G.M.  
Paula Melendrez

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Minutes of the May 2, 2016 Regular Meeting.**

Director Cannon requested that the Item #6 of the minutes be amended to state that General Manager Chuck Duffy was requested to arrange a meeting with Fairbanks Ranch Association Manager Jerry MacDonald to discuss the issue of trees on private property falling onto the District's percolation pond property and fence.

**ACTION:** Director Feld moved to approve the minutes as amended. Director Heymann seconded. Motion carried 4-0-1, with Director Charlton abstaining.

**4. April, May, and June 2016 Dudek Invoices.**

**ACTION:** Director Charlton moved to approve the invoices as presented. Director Sparber seconded. Motion carried 5-0.

**5. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.**

**ACTION:**

1. President Cannon opened the public hearing. There were no comments from the public. Staff reported that no written comments were received.
2. President Cannon closed the public hearing.
3. Director Heymann moved to approve Resolution R-2016-01 as presented. Director Feld seconded. Motion carried 5-0.

**6. Monthly Flow Report – Noted and filed.**

**7. District Financial Reports.**

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**8. General Manager's Report.**

- a. Treatment plant operational report – No issues to report.

**9. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the August 8, 2016 special meeting was adjourned by Board President Cannon.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: November 7, 2016