

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**REGULAR BOARD MEETING
held at**

**FAIRBANKS RANCH CLUBHOUSE
17651 CIRCA DEL NORTE
RANCHO SANTA FE, CA 92067**

BOARD MEETING AGENDA

**for
Monday, February 6, 2017
6:00 p.m.**



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**AGENDA
BOARD OF DIRECTORS REGULAR MEETING**

Monday, February 6, 2017, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe

1. Call Meeting to Order and Roll Call.

Board Members:	President:	Joleene Cannon
	Vice President:	Rick Heymann
	Director:	Rich Sparber
	Director:	Julie Feld
	Director:	Steve Charlton

Staff:	General Manager:	Chuck Duffy
	District Administrator:	Paula Melendrez

2. Public Comment.

Communication from the public concerning matters under the subject jurisdiction of the District.

AGENDA

- | | |
|---|-------------|
| 3. Election of Board President and Vice President. | (--) |
| Recommendation: To be made by the Board. | |
| 4. Minutes of the November 7, 2016 Regular Meeting. | 4-5 |
| Recommendation: Approve as submitted. | |
| 5. October, November and December 2016 Dudek Invoices. | 6-17 |
| Recommendation: To be made by the Board. | |
| 6. Monthly Flow Report. | 18 |

- 7. District Financial Reports.**
 - a. Balance Sheet. 20
 - b. Revenue and Expenditure Report. (Unaudited). 21-22
 - c. LAIF Monthly Update. 23-24

- 8. General Manager's Report.**
 - a. Treatment plant operational report. 25
 - b. List of services that can be provided by a Community Services District. 26-28

- 9. Upcoming Seminars/Conferences.**

CONSIDERATION OF CORRESPONDENCE

An Informational package containing copies of all pertinent correspondence to and from the District for the months of October, November and December 2016 will be given to each Board member along with the Agenda.

Adjournment.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (760) 479-4150.

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS SPECIAL MEETING**

Monday, November 7, 2016, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Joleene Cannon
Rick Heymann
Julie Feld
Steve Charlton
Richard Sparber

ABSENT

GUESTS

STAFF

Chuck Duffy, G.M.
Paula Melendrez

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

BOARD ITEMS

3. Minutes of the August 8, 2016 Special Meeting.

Director Cannon requested that the minutes reflect that Paula Melendrez was absent from the August meeting. Director Cannon also requested that the date of the meeting adjournment listed in the minutes be changed to August to reflect the correct meeting date.

ACTION: Director Sparber moved to approve the minutes as amended. Director Charlton seconded. Motion carried 5-0.

4. July, August, and September 2016 Dudek Invoices.

ACTION: Director Sparber moved to approve the invoices as presented. Director Feld seconded. Motion carried 5-0.

5. Monthly Flow Report – Noted and filed.

6. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

7. General Manager's Report.

- a. Treatment plant operational report – General Manager Chuck Duffy reported that he had a meeting with Fairbanks Ranch Association Manager Jerry MacDonald to give him a tour of the Treatment Plant and Percolation Ponds, as well as to discuss the issue of trees on private property falling onto the District's percolation pond property and fence.

8. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 7, 2016 regular meeting was adjourned by Board President Cannon at 6:34 p.m.

SUBMITTED BY:

APPROVED BY:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 6, 2017



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JOLEENE CANNON
STEVE CHARLTON
JULIE FELD
RICK HEYMANN
RICHARD SPARBER

February 6, 2017

Board of Directors
Fairbanks Ranch Community Services District

Re: October 2016 Invoices

Dear Board Members:

The attached invoices covering the month of October are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$4,940.00
B. (350-1121) Operations total (incl. expenses):	\$14,200.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Oct 2016 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$59,280.00	\$4,940.00	\$19,760.00	33.33%	33.33%	\$0.00
Operations	\$170,400.00	\$14,200.00	\$56,800.00	33.33%	33.33%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

October 31, 2016
Project No: 350.1620
Invoice No: 20166095

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1620 SID Management

Professional Services for the Period: October 01, 2016 to October 28, 2016

Total Fee	19,760.00		
		Total Earned	19,760.00
		Previous Fee Billing	14,820.00
		Current Fee Billing	4,940.00
		Total Fee	4,940.00
		Total Project Invoice Amount	\$4,940.00

Billing Summary

	Current	Prior	Total
Fee	4,940.00	14,820.00	19,760.00
Totals	4,940.00	14,820.00	19,760.00

Contract Maximum:	59,280.00
Previous Billings Against Maximum:	14,820.00
Current Billings Against Maximum:	4,940.00
Balance After This Invoice:	39,520.00

Authorized
By: _____

Date: _____

Charles Duffy

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

October 31, 2016
Project No: 350.1621
Invoice No: 20166096

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1621 Operations

Professional Services for the Period: October 01, 2016 to October 28, 2016

Total Fee	56,800.00			
		Total Earned	56,800.00	
		Previous Fee Billing	42,600.00	
		Current Fee Billing	14,200.00	
		Total Fee		14,200.00
		Total Project Invoice Amount		\$14,200.00

Billing Summary

	Current	Prior	Total
Fee	14,200.00	42,600.00	56,800.00
Totals	14,200.00	42,600.00	56,800.00

Contract Maximum:	170,400.00
Previous Billings Against Maximum:	42,600.00
Current Billings Against Maximum:	14,200.00
Balance After This Invoice:	113,600.00

Authorized
By: _____

Date: _____

Charles Duffy



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JOLEENE CANNON
STEVE CHARLTON
JULIE FELD
RICK HEYMANN
RICHARD SPARBER

February 6, 2017

Board of Directors
Fairbanks Ranch Community Services District

Re: November 2016 Invoices

Dear Board Members:

The attached invoices covering the month of November are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$4,940.00
B. (350-1121) Operations total (incl. expenses):	\$14,200.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Nov 2016 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$59,280.00	\$4,940.00	\$24,700.00	41.67%	41.67%	\$0.00
Operations	\$170,400.00	\$14,200.00	\$71,000.00	41.67%	41.67%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

November 30, 2016
Project No: 350.1620
Invoice No: 20166819

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1620 SID Management

Professional Services for the Period: October 29, 2016 to November 25, 2016

Total Fee	24,700.00		
		Total Earned	24,700.00
		Previous Fee Billing	19,760.00
		Current Fee Billing	4,940.00
		Total Fee	4,940.00
		Total Project Invoice Amount	\$4,940.00

Billing Summary

	Current	Prior	Total
Fee	4,940.00	19,760.00	24,700.00
Totals	4,940.00	19,760.00	24,700.00

Contract Maximum: 59,280.00
 Previous Billings Against Maximum: 19,760.00
 Current Billings Against Maximum: 4,940.00
 Balance After This Invoice: 34,580.00

Authorized By: _____ Date: _____
 Charles Duffy

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

November 30, 2016
Project No: 350.1621
Invoice No: 20166820

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1621 Operations

Professional Services for the Period: October 29, 2016 to November 25, 2016

Total Fee	71,000.00			
		Total Earned	71,000.00	
		Previous Fee Billing	56,800.00	
		Current Fee Billing	14,200.00	
		Total Fee		14,200.00
		Total Project Invoice Amount		\$14,200.00

Billing Summary

	Current	Prior	Total
Fee	14,200.00	56,800.00	71,000.00
Totals	14,200.00	56,800.00	71,000.00

Contract Maximum:	170,400.00
Previous Billings Against Maximum:	56,800.00
Current Billings Against Maximum:	14,200.00
Balance After This Invoice:	99,400.00

Authorized
By: _____

Date: _____

Charles Duffy



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JOLEENE CANNON
STEVE CHARLTON
JULIE FELD
RICK HEYMANN
RICHARD SPARBER

February 6, 2017

Board of Directors
Fairbanks Ranch Community Services District

Re: December 2016 Invoices

Dear Board Members:

The attached invoices covering the month of December are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$4,940.00
B. (350-1121) Operations total (incl. expenses):	\$14,200.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Dec 2016 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$59,280.00	\$4,940.00	\$29,640.00	50.00%	50.00%	\$0.00
Operations	\$170,400.00	\$14,200.00	\$85,200.00	50.00%	50.00%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

January 04, 2017
Project No: 350.1620
Invoice No: 20167452

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1620 SID Management

Professional Services for the Period: November 26, 2016 to December 30, 2016

Total Fee	29,640.00		
		Total Earned	29,640.00
		Previous Fee Billing	24,700.00
		Current Fee Billing	4,940.00
		Total Fee	4,940.00
		Total Project Invoice Amount	\$4,940.00

Billing Summary

	Current	Prior	Total
Fee	4,940.00	24,700.00	29,640.00
Totals	4,940.00	24,700.00	29,640.00

Contract Maximum:	59,280.00
Previous Billings Against Maximum:	24,700.00
Current Billings Against Maximum:	4,940.00
Balance After This Invoice:	29,640.00

Authorized
By: _____

Date: _____

Charles Duffy

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

January 04, 2017
Project No: 350.1621
Invoice No: 20167448

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.1621 Operations

Professional Services for the Period: November 26, 2016 to December 30, 2016

Total Fee	85,200.00		
		Total Earned	85,200.00
		Previous Fee Billing	71,000.00
		Current Fee Billing	14,200.00
		Total Fee	14,200.00
		Total Project Invoice Amount	\$14,200.00

Billing Summary

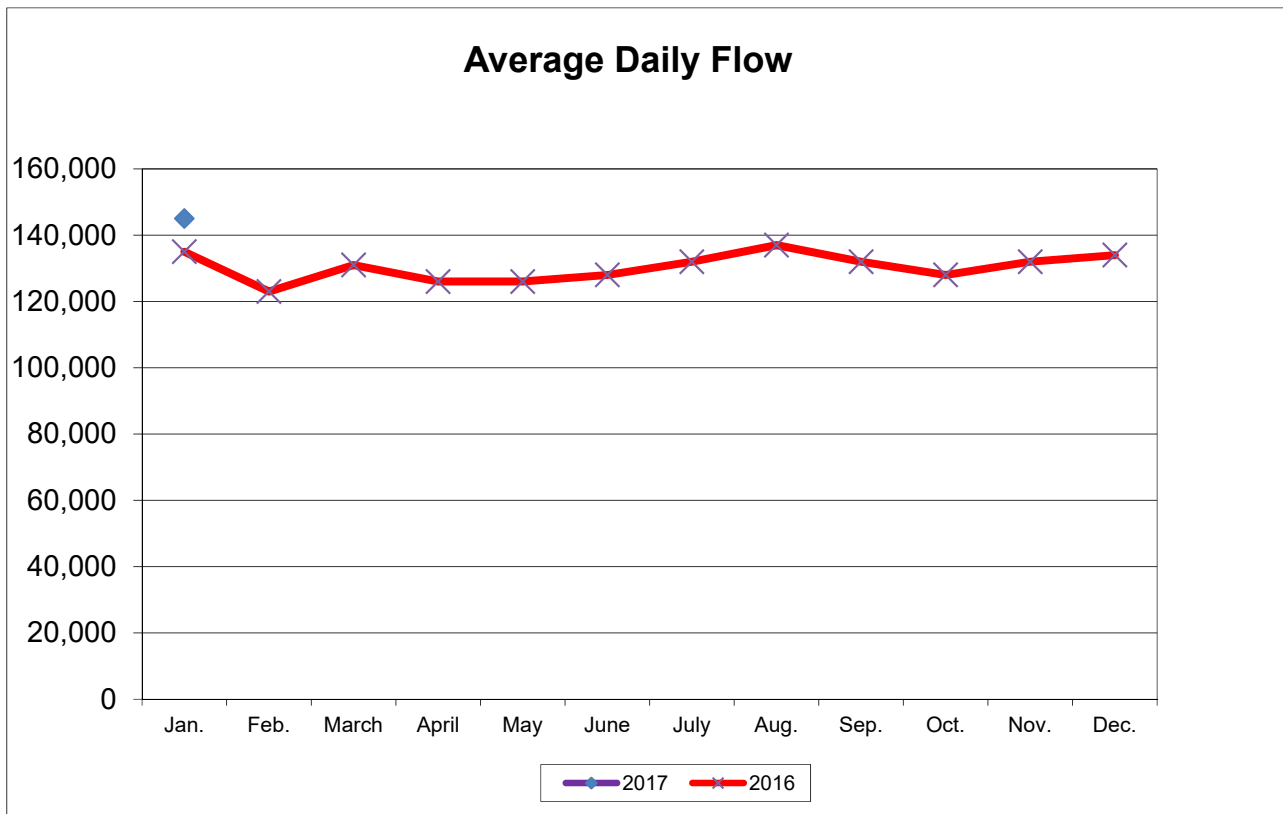
	Current	Prior	Total
Fee	14,200.00	71,000.00	85,200.00
Totals	14,200.00	71,000.00	85,200.00

Contract Maximum:	170,400.00
Previous Billings Against Maximum:	71,000.00
Current Billings Against Maximum:	14,200.00
Balance After This Invoice:	85,200.00

Authorized By: _____ Date: _____
Charles Duffy

FAIRBANKS RANCH CSD
2017 TREATMENT PLANT FLOW REPORT
275,000 GPD CAPACITY

Month	New EDU'S Issued This Month	Vacant Lots Remaining	Average Daily Flow	
			2017	2016
Jan.	0.00	15	145,000	135,000
Feb.	0.00	15		123,000
March	0.00	15		131,000
April	0.00	15		126,000
May	0.15	15		126,000
June	0.00	15		128,000
July	0.00	15		132,000
Aug.	0.00	15		137,000
Sep.	0.00	15		132,000
Oct.	0.00	15		128,000
Nov.	0.00	15		132,000
Dec.	0.00	15		134,000



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

Sewer Improvement District #1

FINANCIAL STATEMENTS

December 31, 2016

Fairbanks Ranch Community Services District

Balance Sheet

02/01/17

As of December 31, 2016

Accrual Basis

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash-Checking	38,318.98
1010 · LAIF-Investment Fund	2,791,996.54
Total Checking/Savings	<u>2,830,315.52</u>
Accounts Receivable	
11000 · *Accounts Receivable	219,557.41
Total Accounts Receivable	<u>219,557.41</u>
Other Current Assets	
1210 · Interest Receivable	4,755.67
Total Other Current Assets	<u>4,755.67</u>
Total Current Assets	<u>3,054,628.60</u>
Fixed Assets	
1540 · Service Vehicle	18,442.98
1510 · Land	1,121,000.00
1520 · Structures & Improvements	5,448,936.00
1530 · Equipment	2,014,370.04
1590 · Accumulated Depreciation	-4,655,634.93
Total Fixed Assets	<u>3,947,114.09</u>
TOTAL ASSETS	<u><u>7,001,742.69</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	41,174.08
Total Accounts Payable	<u>41,174.08</u>
Total Current Liabilities	<u>41,174.08</u>
Total Liabilities	<u>41,174.08</u>
Equity	
3600 · Contributed Capital	2,447,727.00
3000 · Operating Fund	4,286,368.54
3100 · Wasterwater Capital Reserve Fd	143,000.00
Net Income	83,473.07
Total Equity	<u>6,960,568.61</u>
TOTAL LIABILITIES & EQUITY	<u><u>7,001,742.69</u></u>

**Fairbanks Ranch CSD
Revenues and Expenditures
7/1/2016-12/31/2016**

	July 1, 2016 through Dec 31, 2016	Expected To Date	Variance Favorable/ (Unfavorable)	2016/2017 Budget
Revenues:				
4100 Sewer Service Charges	\$350,244	\$350,000	\$244	\$615,000
4200 Interest on Reserves	\$9,124	\$6,150	\$2,974	\$12,300
4300 Other Income	\$0	\$0	\$0	\$0
Total Revenues	\$359,368	\$356,150	\$3,218	\$627,300
Operations:				
5100 Treatment Plant Labor	\$85,200	\$85,200	\$0	\$170,400
5120 Power	\$52,166	\$62,500	\$10,334	\$125,000
5140 Water	\$5,385	\$4,500	(\$885)	\$9,000
5160 Telephone & Alarm Monitoring	\$2,573	\$1,750	(\$823)	\$3,500
5180 Laboratory Services	\$3,520	\$4,000	\$480	\$8,000
5200 Permit Fees	\$17,017	\$18,000	\$983	\$20,000
5220 Sewer Cleaning & Dig Alert	\$8,755	\$20,000	\$11,246	\$40,000
5240 Sludge Disposal	\$5,831	\$7,000	\$1,169	\$14,000
5260 Chemicals & Consumables	\$3,158	\$3,000	(\$158)	\$6,000
5280 Equipment Repair & Maint.	\$26,280	\$25,000	(\$1,280)	\$50,000
5300 Landscape/Weed Abatement	\$9,101	\$6,000	(\$3,101)	\$12,000
5320 Vehicle Expense	\$1,577	\$2,250	\$673	\$4,500
5340 Contingency/Misc	\$0	\$250	\$250	\$500
Total Operations Expenses	\$220,563	\$239,450	\$18,887	\$462,900
Administrative Expenses:				
6100 Management Fees	\$29,640	\$29,640	\$0	\$59,280
6110 Pub's, Notices, Dues, Fee	\$2,749	\$2,700	(\$49)	\$3,000
6130 Insurance Expense	\$13,616	\$20,000	\$6,384	\$20,000
6140 Professional Services	\$2,717	\$1,500	(\$1,217)	\$3,000
6150 Auditing Fees	\$5,450	\$6,000	\$550	\$12,000
6160 Directors Compensation	\$850	\$1,000	\$150	\$1,200
6192 Bank Fees , printing and supplies	\$310	\$50	(\$260)	\$100
Total Administrative Expenses	\$55,332	\$60,890	\$5,558	\$98,580
Total Expenditures	\$275,895	\$300,340	\$24,445	\$561,480
Net Gain/(Loss) on Operations	\$83,473	\$55,810	(\$21,228)	\$65,820

**Fairbanks Ranch CSD
Revenues and Expenditures
7/1/2016-12/31/2016**

Capital Projects

1617-1 Replacement of effluent pumps	\$0	\$0	\$0	\$50,000
1617-2 Rebuild of clarifiers 1&2	\$0	\$0	\$0	\$150,000
1617-3 Asphalt repair & sealing	\$0	\$0	\$0	\$25,000
	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$225,000</u>

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia-laif/laif.asp
February 01,
2017

FAIRBANKS RANCH COMMUNITY SERVICES
DISTRICT
GENERAL MANAGER
605 THIRD STREET
ENCINITAS, CA 92024

[PMIA Average Monthly Yields](#)

Account Number:
16-37-005

[Tran Type Definitions](#)

January 2017 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Authorized Caller	Amount
1/13/2017	1/12/2017	QRD	1525629	SYSTEM	4,755.67
1/27/2017	1/27/2017	RD	1527842	PAULA MELENDREZ	175,000.00

Account Summary

Total Deposit:	179,755.67	Beginning Balance:	2,791,996.54
Total Withdrawal:	0.00	Ending Balance:	2,971,752.21



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
12/26/16	0.73	0.68	185
12/27/16	0.73	0.68	180
12/28/16	0.73	0.68	173
12/29/16	0.73	0.68	176
12/30/16	0.74	0.68	172
12/31/16	0.74	0.68	171
01/01/17	0.74	0.74	171
01/02/17	0.74	0.74	171
01/03/17	0.74	0.74	181
01/04/17	0.74	0.74	184
01/05/17	0.75	0.74	186
01/06/17	0.75	0.74	186
01/07/17	0.75	0.74	186
01/08/17	0.75	0.74	186
01/09/17	0.75	0.74	185
01/10/17	0.75	0.74	185
01/11/17	0.75	0.74	187
01/12/17	0.75	0.74	186
01/13/17	0.75	0.75	186
01/14/17	0.75	0.75	186
01/15/17	0.75	0.75	186
01/16/17	0.75	0.75	186
01/17/17	0.75	0.75	182
01/18/17	0.75	0.75	181
01/19/17	0.76	0.75	183
01/20/17	0.76	0.75	183
01/21/17	0.76	0.75	183
01/22/17	0.76	0.75	183
01/23/17	0.76	0.75	180
01/24/17	0.76	0.75	181
01/25/17	0.76	0.75	180

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

Quarter Ending 12/31/16

Apportionment Rate: 0.68%
 Earnings Ratio: 0.00001851848158529
 Fair Value Factor: 0.999423823
 Daily: 0.74%
 Quarter to Date: 0.68%
 Average Life: 171

PMIA Average Monthly Effective Yields

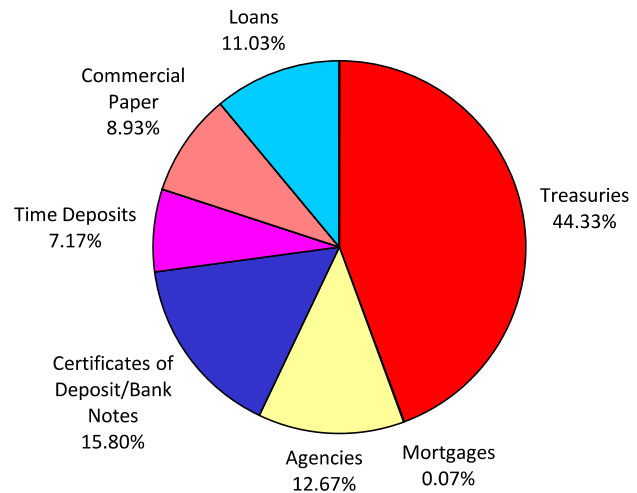
Dec 2016 0.719%
 Nov 2016 0.678%
 Oct 2016 0.654%

Pooled Money Investment Account

Portfolio Composition

12/31/16

\$73.7 billion



Based on data available as of 1/25/2017



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JOLEENE CANNON
STEVE CHARLTON
JULIE FELD
RICK HEYMANN
RICHARD SPARBER

MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Treatment Plant, Pump Station and Sewer System Operations Report
Date: February 6, 2017

During the months of November, December, and January, the Fairbanks Ranch treatment plant operated normally and in compliance with the parameters of its waste discharge permit. There were no sewer overflows during this period. Staff did not receive any odor complaints during this period.



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JOLEENE CANNON
STEVE CHARLTON
JULIE FELD
RICK HEYMANN
RICHARD SPARBER

MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: List of services that can be provided by a Community Services District
Date: February 6, 2017

Director Cannon requested that this item be placed on the agenda for informational purposes. As outlined in California Government Code Section 61000 et seq, a Community Services District has the ability to provide 32 services to constituents within its jurisdiction. Activation of any of these individual powers must first be processed and approved through the San Diego Local Agency Formation Commission (LAFCO). At the time the FRCSD was formed in December of 1987, the LAFCO resolution of formation provided the newly formed district with the ability to provide sewer collection and treatment, public street lighting maintenance, roadside landscape maintenance, and water reclamation services. As you know, Dudek also provides management and operation staffing for two neighboring districts, the Rancho Santa Fe CSD and the Whispering Palms CSD.

The RSFCSD was formed in 1981. Its initial powers were to provide sewer service and roadside landscape maintenance services. Over the course of the past several years, the RSFCSD successfully petitioned LAFCO to add Undergrounding Utility powers and Security Services powers to the list of services they could provide to its customers.

The WPCSD was formed in 1987. The WPCSD has essentially the same powers as the FRCSD, with the ability to provide sewer collection and treatment, public street lighting maintenance, roadside landscape maintenance, and water reclamation.

A key difference between the FRCSD and the RSFCSD and WPCSD is that each of those districts receive a portion of the statewide 1% property tax collected in accordance with Prop 13. The monies collected from their share of property tax are used to finance the landscape maintenance services in each of these districts, as well as the security services in the RSFCSD.

GOVERNMENT CODE - GOV

TITLE 6. DISTRICTS [58000 - 62208]

(Title 6 added by Stats. 1951, Ch. 331.)

DIVISION 3. COMMUNITY SERVICES DISTRICTS [61000 - 61250]

(Division 3 repealed and added by Stats. 2005, Ch. 249, Sec. 3.)

PART 3. PURPOSES, SERVICES, AND FACILITIES [61100 - 61226.5]

(Part 3 repealed and added by Stats. 2005, Ch. 249, Sec. 3.)

CHAPTER 1. Authorized Services and Facilities [61100 - 61107]

(Chapter 1 repealed and added by Stats. 2005, Ch. 249, Sec. 3.)

[61100.](#)

Within its boundaries, a district may do any of the following:

(a) Supply water for any beneficial uses, in the same manner as a municipal water district, formed pursuant to the Municipal Water District Law of 1911, Division 20 (commencing with Section 71000) of the Water Code. In the case of any conflict between that division and this division, the provisions of this division shall prevail.

(b) Collect, treat, or dispose of sewage, wastewater, recycled water, and storm water, in the same manner as a sanitary district, formed pursuant to the Sanitary District Act of 1923, Division 6 (commencing with Section 6400) of the Health and Safety Code. In the case of any conflict between that division and this division, the provisions of this division shall prevail.

(c) Collect, transfer, and dispose of solid waste, and provide solid waste handling services, including, but not limited to, source reduction, recycling, and composting activities, pursuant to Division 30 (commencing with Section 40000), and consistent with Section 41821.2 of the Public Resources Code.

(d) Provide fire protection services, rescue services, hazardous material emergency response services, and ambulance services in the same manner as a fire protection district, formed pursuant to the Fire Protection District Law, Part 2.7 (commencing with Section 13800) of Division 12 of the Health and Safety Code.

(e) Acquire, construct, improve, maintain, and operate recreation facilities, including, but not limited to, parks and open space, in the same manner as a recreation and park district formed pursuant to the Recreation and Park District Law, Chapter 4 (commencing with Section 5780) of Division 5 of the Public Resources Code.

(f) Organize, promote, conduct, and advertise programs of community recreation, in the same manner as a recreation and park district formed pursuant to the Recreation and Park District Law, Chapter 4 (commencing with Section 5780) of Division 5 of the Public Resources Code.

(g) Acquire, construct, improve, maintain, and operate street lighting and landscaping on public property, public rights-of-way, and public easements.

(h) Provide for the surveillance, prevention, abatement, and control of vectors and vectorborne diseases in the same manner as a mosquito abatement and vector

control district formed pursuant to the Mosquito Abatement and Vector Control District Law, Chapter 1 (commencing with Section 2000) of Division 3 of the Health and Safety Code.

(i) Provide police protection and law enforcement services by establishing and operating a police department that employs peace officers pursuant to Chapter 4.5 (commencing with Section 830) of Title 3 of Part 2 of the Penal Code.

(j) Provide security services, including, but not limited to, burglar and fire alarm services, to protect lives and property.

(k) Provide library services, in the same manner as a library district formed pursuant to either Chapter 8 (commencing with Section 19400) or Chapter 9 (commencing with Section 19600) of Part 11 of the Education Code.

(l) Acquire, construct, improve, and maintain streets, roads, rights-of-way, bridges, culverts, drains, curbs, gutters, sidewalks, and any incidental works. A district shall not acquire, construct, improve, or maintain any work owned by another public agency unless that other public agency gives its written consent.

(m) Convert existing overhead electric and communications facilities, with the consent of the public agency or public utility that owns the facilities, to underground locations pursuant to Chapter 28 (commencing with Section 5896.1) of Part 3 of Division 7 of the Streets and Highways Code.

(n) Provide emergency medical services pursuant to the Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act, Division 2.5 (commencing with Section 1797) of the Health and Safety Code.

(o) Provide and maintain public airports and landing places for aerial traffic, in the same manner as an airport district formed pursuant to the California Airport District Act, Part 2 (commencing with Section 22001) of Division 9 of the Public Utilities Code.

(p) Provide transportation services.

(q) Abate graffiti.

(r) Plan, design, construct, improve, maintain, and operate flood protection facilities. A district shall not plan, design, construct, improve, maintain, or operate flood protection facilities within the boundaries of another special district that provides those facilities unless the other special district gives its written consent. A district shall not plan, design, construct, improve, maintain, or operate flood protection facilities in unincorporated territory unless the board of supervisors gives its written consent. A district shall not plan, design, construct, improve, maintain, or operate flood protection facilities within a city unless the city council gives its written consent.

(s) Acquire, construct, improve, maintain, and operate community facilities, including, but not limited to, community centers, libraries, theaters, museums, cultural facilities, and child care facilities.

(t) Abate weeds and rubbish pursuant to Part 5 (commencing Section 14875) of the Health and Safety Code. For that purpose, the board of directors shall be deemed to be a "board of supervisors" and district employees shall be deemed to be the "persons" designated by Section 14890 of the Health and Safety Code.

(u) Acquire, construct, improve, maintain, and operate hydroelectric power generating facilities and transmission lines, consistent with the district's water supply and wastewater operations. The power generated shall be used for district purposes, or sold to a public utility or another public agency that generates, uses, or sells electrical power. A district shall not acquire hydroelectric power generating facilities unless the facilities' owner agrees.

- (v) Acquire, construct, improve, maintain, and operate television translator facilities.
- (w) Remove snow from public streets, roads, easements, and rights-of-way. A district may remove snow from public streets, roads, easements, and rights-of-way owned by another public agency, only with the written consent of that other public agency.
- (x) Provide animal control services pursuant to Section 30501 of the Food and Agricultural Code. Whenever the term "board of supervisors," "county," "county clerk," or "animal control officer" is used in Division 14 (commencing with Section 30501) of the Food and Agricultural Code, those terms shall also be deemed to include the board of directors of a district, a district, the general manager of the district, or the animal control officer of a district, respectively. A district shall not provide animal control services in unincorporated territory unless the county board of supervisors gives its written consent. A district shall not provide animal control services within a city unless the city council gives its written consent.
- (y) Control, abate, and eradicate pests, in the same manner as a pest abatement district, formed pursuant to Chapter 8 (commencing with Section 2800) of Division 3 of the Health and Safety Code. A district's program to control, abate, or eradicate local pine bark beetle infestations shall be consistent with any required plan or program approved by the Department of Forestry and Fire Protection.
- (z) Construct, maintain, and operate mailboxes on a district's property or rights-of-way.
- (aa) Provide mail delivery service under contract to the United States Postal Service.
- (ab) Own, operate, improve, and maintain cemeteries and provide interment services, in the same manner as a public cemetery district, formed pursuant to the Public Cemetery District Law, Part 4 (commencing with Section 9000) of Division 8 of the Health and Safety Code.
- (ac) Finance the operations of area planning commissions formed pursuant to Section 65101.
- (ad) Finance the operations of municipal advisory councils formed pursuant to Section 31010.
- (ae) Acquire, own, improve, maintain, and operate land within or without the district for habitat mitigation or other environmental protection purposes to mitigate the effects of projects undertaken by the district.
- (af) If a private person or entity is unable or unwilling to deploy broadband service, construct, own, improve, maintain, and operate broadband facilities and to provide broadband services. For purposes of this section, broadband has the same meaning as in subdivision (a) of Section 5830 of the Public Utilities Code. The district shall first make a reasonable effort to identify a private person or entity willing to deploy service. The authority granted by this subdivision shall expire when a private person or entity is ready, willing, and able to acquire, construct, improve, maintain, and operate broadband facilities and to provide broadband services, and to sell those services at a comparable cost and quality of service as provided by the district. At that time, the district shall do one of the following:
- (1) Diligently transfer its title, ownership, maintenance, control, and operation of those broadband facilities and services at a fair market value to that private person or entity.
 - (2) Lease the operation of those broadband facilities at a fair market value to that private person or entity