

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS SPECIAL MEETING**

**Monday, May 18, 2015, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Julie Feld  
Steve Charlton  
Rick Heymann

**ABSENT**

Richard Sparber

**GUESTS**

Marlene King

**STAFF**

Chuck Duffy, G.M.

Board President Cannon called the special meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment.**

**BOARD ITEMS**

**3. Minutes of the February 23, 2015 Special Meeting.**

**ACTION:** Director Feld moved to approve the minutes as submitted. Director Charlton seconded. Motion carried 4-0.

**4. February, March, and April 2015 Dudek Invoices.**

**ACTION:** Director Heymann moved to approve the invoices as presented. Director Feld seconded. Motion carried 4-0.

**5. Consideration of Fiscal Year 2015/2016 Operations and Capital Budgets.**

Board President Cannon opened the public hearing. There was no public comment, and staff reported that no written public comment had been received. Board President Cannon then closed the public hearing. The General Manager responded to several questions from the Board regarding individual budget line items and the overall budget presentation.

**ACTION:** Director Charlton moved to approve the budgets as presented. Director Heymann seconded. Motion carried 4-0.

**6. Monthly Flow Report – Noted and filed.**

**7. District Financial Reports.**

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**8. General Manager's Report.**

- a. Treatment plant operational report – No issues to report.

**9. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the May 18, 2015 special meeting was adjourned by Board President Cannon.

**PREPARED BY:**

**APPROVED BY:**

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Chuck Duffy, General Manager

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Joleene Cannon, Board President

Approved: August 3, 2015