

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS SPECIAL MEETING**

**Monday, February 6, 2017, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Rick Heymann  
Julie Feld  
Steve Charlton  
Richard Sparber

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, G.M.  
Paula Melendrez

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Election of Board President and Vice President.**

**ACTION:** Director Feld moved to nominate Director Cannon for Board President.  
Director Heymann seconded. Motion carried 5-0.  
Director Cannon moved to nominate Director Heymann for Vice President.  
Director Charlton seconded. Motion carried 5-0.

**4. Minutes of the November 7, 2016 Regular Meeting.**

**ACTION:** Director Sparber moved to approve the minutes as submitted. Director Charlton seconded. Motion carried 5-0.

**5. October, November and December 2016 Dudek Invoices.**

**ACTION:** Director Heymann moved to approve the invoices as presented. Director Charlton seconded. Motion carried 5-0.

**6. Monthly Flow Report – Noted and filed.**

**7. District Financial Reports.**

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**8. General Manager's Report.**

- a. Treatment plant operational report – Noted and filed.
- b. List of services that can be provided by a Community Services District – General Manager Chuck Duffy explained that there are 32 potential services, or powers, listed in the government code that a CSD can provide to its constituents. The FRCSD is currently authorized to provide sewer collection and treatment, public street lighting maintenance, roadside landscape maintenance, and water reclamation services. Activation of any additional powers by the CSD would require approval by the Local Agency Formation Committee (LAFCO). Mr. Duffy further explained that the FRCSD, unlike the RSFCSD and the WPCSD, does not receive a portion of the statewide 1% property tax collected in accordance with Prop. 13, as the FRCSD was formed after the passage of Prop. 13. There is therefore no source of funding for the District's existing landscape maintenance or street lighting functions, nor for any additional powers the CSD could potentially activate.

**9. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the February 6, 2017 regular meeting was adjourned by Board President Cannon at 7:09 p.m.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: May 1, 2017