



**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, August 7, 2017, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Rick Heymann  
Julie Feld  
Richard Sparber

**ABSENT**

Steve Charlton

**GUESTS**

**STAFF**

Chuck Duffy, G.M.

Board President Cannon called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Minutes of the May 1, 2017 Regular Meeting.**

**ACTION:** Director Sparber moved to approve the minutes as submitted. Director Feld seconded. Motion carried 4-0.

**4. April, May and June 2017 Dudek Invoices.**

**ACTION:** Director Heymann moved to approve the invoices as presented. Director Sparber seconded. Motion carried 4-0.

**5. Consideration of Sewer Service Charge Rate and Capital Reserve Study, and Potential Associated Change to the Sewer Service Charge.**

The General Manager provided a general review of the rate and reserve study, as well as the various scenarios contained in the report. The Board discussed the study at length.

**ACTION:** Director Sparber moved to decrease the annual sewer service charge from \$900 to \$800 per EDU. Director Heymann seconded. Motion carried 3-0-1, with Director Cannon abstaining.

**6. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.**

- ACTION:
1. Board President Cannon opened the public hearing. There were no comments from the public. Staff reported that no written comments were received.
  2. President Cannon closed the public hearing.
  3. Director Sparber moved to approve Resolution R-2017-01 as presented. Director Feld seconded. Motion carried 4-0.

**7. Monthly Flow Report** – Noted and filed.

**8. District Financial Reports.**

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**9. General Manager's Report.**

- a. Treatment plant operational report – Noted and filed.
- b. General Manager's Report – Noted and filed.

**10. Upcoming Seminars/Conferences** – None.

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the August 7, 2017 Regular Board Meeting was adjourned by Board President Cannon at 7:32 p.m.

**SUBMITTED BY:**

**APPROVED BY:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: November 6, 2017