



**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS REGULAR MEETING**

**Monday, May 7, 2018, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Joleene Cannon  
Rick Heymann  
Julie Feld  
Richard Sparber  
Steve Charlton

**ABSENT**

**GUESTS**

**STAFF**

Chuck Duffy, G.M.

Board President Cannon called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Minutes of the February 5, 2018 Regular Meeting.**

**ACTION:** Director Sparber moved to approve the minutes as submitted. Director Heymann seconded. Motion carried 5-0.

**4. January, February and March 2018 Dudek Invoices.**

**ACTION:** Director Sparber moved to approve the invoices as presented. Director Charlton seconded. Motion carried 5-0.

**5. Consideration of Fiscal Year 2018/2019 Sewer Budget.**

Director Cannon opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. Director Cannon closed the public hearing. The General Manager reported that the District had received two bids for the Godwin emergency generator, one for just the regular generator, and one for a generator with a silenced enclosure.

**ACTION:** Director Cannon moved to the purchase of the silenced Godwin emergency pump for \$72,000. Director Heymann seconded. Motion carried 5-0.

**ACTION:** Director Heymann moved to approve the FY 2018/19 Sewer Budget. Director Sparber seconded. Motion carried 5-0.

6. **Monthly Flow Report** – Noted and filed.
7. **District Financial Reports.**
  - a. Balance Sheet – Noted and filed.
  - b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
  - c. LAIF Monthly Update– Noted and filed.
8. **General Manager's Report.**
  - a. Treatment plant operational report – Noted and filed.
  - b. General Manager's Report – Noted and filed.
9. **Upcoming Seminars/Conferences** – None.

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the May 7, 2018 Regular Board Meeting was adjourned by Board President Cannon at 6:35 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: August 6, 2018