



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, November 5, 2018, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Steve Charlton
Rick Heymann
Julie Feld
Joleene Cannon

ABSENT

Richard Sparber

GUESTS

STAFF

Chuck Duffy, G.M.
Paula Melendrez

Director Cannon called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment

- a) Certificate of Appreciation for Rich Sparber – Noted and filed.

BOARD ITEMS

3. Minutes of the August 6, 2018 Regular Meeting.

ACTION: Director Feld moved to approve the minutes as submitted. Director Charlton seconded. Motion carried 4-0.

4. July, August and September 2018 Dudek Invoices.

ACTION: Director Charlton moved to approve the invoices as presented. Director Feld seconded. Motion carried 4-0.

5. Consideration of Biennial Review of the District Conflict of Interest Code.

ACTION: Director Heymann moved to approve the Conflict of Interest Code as presented. Director Feld seconded. Motion carried 4-0.

6. Consideration of Rate Increase by Santa Fe Irrigation District.

ACTION: Director Charlton moved to send a letter to Santa Fe Irrigation District opposing the rate increase. Director Heymann seconded. Motion carried 4-0.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

9. General Manager's Report.

- a. Treatment plant operational report – Noted and filed.
- b. General Manager's Report – Chuck Duffy reported that he had met with Association Manager Ray Sohl, Steve Charlton, and Mike Conger to discuss possible recycled water options, which are not economically feasible at this time. Mr. Duffy also reported that the Fairbanks Ranch Association had recently completed a paving overlay project within the community. One of the manhole covers came loose and caused damage to a vehicle which drove over it.

10. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 5, 2018 Regular Board Meeting was adjourned by Director Cannon at 6:45 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 4, 2019