

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING**

Tuesday, March 1, 2011, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Cliff Breining
Rich Sparber
Linda Kaeser

ABSENT

Richard Mejia, Jr.
Max Dykmans

GUESTS

STAFF

Chuck Duffy, G.M.

Board President Sparber called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment.**

BOARD ITEMS:

3. Election of President and Vice-President for 2011

ACTION: Director Kaeser moved to nominate Vice-President Dykmans for President. Director Sparber seconded. Motion carried 3-0.

ACTION: Director Kaeser moved to nominate Director Breining for Vice-President. Director Sparber seconded. Motion carried 3-0.

4. Minutes of the November 15, 2010 Regular Meeting.

ACTION: Vice-President Breining moved to approve the minutes as written. Director Sparber seconded. Motion carried 3-0.

5. November 2010, December 2010, and January 2011 Dudek Invoices.

ACTION: Director Kaeser moved to approve the invoices as presented. Vice-President Breining seconded. Motion carried 3-0.

6. Consideration of Fiscal Year 2009-2010 Draft Financial Audit.

ACTION: Vice-President Breining moved to approve the audit as presented. Director Kaeser seconded. Motion carried 3-0.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Account balances – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. Monthly Bank Statement and Check Register/Reconciliation for November 2010 – Noted and filed.
- d. Monthly Bank Statement and Check Register/Reconciliation for December 2010 – Noted and filed.
- e. Monthly Bank Statement and Check Register/Reconciliation for January 2011– Noted and filed.
- f. LAIF Monthly Update– Noted and filed.

9. General Manager's Report.

- a. Treatment plant operational report – Noted and filed.

10. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch CSD Board of Directors, the March 1, 2011 regular meeting was adjourned by Board President Pro Tem Sparber.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Rich Sparber, President Pro Tem

Approved: May 16, 2011