

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING**

Monday, May 16, 2011, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Max Dykmans
Cliff Breining
Linda Kaeser
Richard Mejia, Jr.

ABSENT

Rich Sparber

GUESTS

STAFF

Chuck Duffy, G.M.

President Dykmans called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment.**

BOARD ITEMS

- 3. Minutes of the March 1, 2011 Regular Meeting.**

ACTION: Vice-President Breining moved to approve the minutes as written.
Director Kaeser seconded. Motion carried 4-0.

- 4. February, March, and April 2011 Dudek Invoices.**

ACTION: Director Kaeser moved to approve the invoices as presented. Vice-President Breining seconded. Motion carried 4-0.

- 5. Consideration of Fiscal Year 2011/2012 Operations and Capital Budgets.**

ACTION: Director Mejia moved to approve the budget as presented. Vice-President Breining seconded. Motion carried 4-0.

- 6. Consideration of Agreement A-2011-01 between Fairbanks Ranch Community Services District and Dudek for Management Services.**

ACTION: Director Kaeser moved to approve the agreement as presented. Vice-President Breining seconded. Motion carried 4-0.

- 7. Consideration of Agreement A-2011-02 between Fairbanks Ranch Community Services District and Dudek for Operation of the Fairbanks Ranch Water Reclamation Facility.**

ACTION: Vice-President Breining moved to approve the agreement as presented.
President Dykmans seconded. Motion carried 4-0.

- 8. Monthly Flow Report – Noted and filed.**

9. District Financial Reports.

- a. Account balances – Noted and filed.
- b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- c. Monthly Bank Statement and Check Register/Reconciliation for February 2011–
Noted and filed.
- d. Monthly Bank Statement and Check Register/Reconciliation for March 2011 –
Noted and filed.
- e. Monthly Bank Statement and Check Register/Reconciliation for April 2011–
Noted and filed.
- f. LAIF Monthly Update– Noted and filed.

10. General Manager's Report.

- a. Treatment plant operational report – Noted and filed.

11. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch CSD Board of Directors, the May 16, 2011 regular meeting was adjourned by Board President Dykmans.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Max Dykmans, President

Approved: August 8, 2011