

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS REGULAR MEETING**

**Monday, August 8, 2011, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Cliff Breining  
Linda Kaeser  
Richard Mejia, Jr.

**ABSENT**

Rich Sparber  
Max Dykmans

**GUESTS**

**STAFF**

Chuck Duffy, G.M.

President Pro-Tem Breining called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment.**

**BOARD ITEMS**

- 3. Minutes of the May 16, 2011 Regular Meeting.**

**ACTION:** Director Kaeser moved to approve the minutes as written. Director Mejia seconded. Motion carried 3-0.

- 4. May and June 2011 Dudek Invoices.**

**ACTION:** Director Kaeser moved to approve the invoices as presented. Director Mejia seconded. Motion carried 3-0.

- 5. Adoption of a Resolution Directing That the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.**

**ACTION:** 1. President Pro-Tem Breining opened the public hearing. There were no comments from the public. Staff reported no written comments were received.

2. President Pro-Tem Breining closed the public hearing.

3. Director Kaeser moved to approve the resolution as presented. Director Mejia seconded. Motion carried 3-0.

- 6. Consideration of Agreement for Fiscal Year 2010-11 Auditing Services.**

The General Manager discussed the various proposals received for auditing services. While staff has been generally happy with the current auditors, because they have audited the District books for several years, the Board thought it best to have a fresh set of eyes review the District's financials. The Board tabled this item to the next meeting.

7. **Monthly Flow Report** – Noted and filed.
8. **District Financial Reports.**
  - a. Account balances – Noted and filed.
  - b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
  - c. Monthly Bank Statement and Check Register/Reconciliation for May 2011– Noted and filed.
  - d. Monthly Bank Statement and Check Register/Reconciliation for June 2011 – Noted and filed.
  - e. Monthly Bank Statement and Check Register/Reconciliation for July 2011– Noted and filed.
  - f. LAIF Monthly Update– Noted and filed.
9. **General Manager's Report.**
  - a. Treatment plant operational report – Noted and filed.
10. **Upcoming Seminars/Conferences** – None.

**Adjournment.**

There being no further business of the Fairbanks Ranch CSD Board of Directors, the August 8, 2011 regular meeting was adjourned by Board President Pro-Tem Breining.

**PREPARED BY:**

**APPROVED BY:**

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Chuck Duffy, General Manager

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Max Dykmans, President

Approved: September 12, 2011