

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS SPECIAL MEETING**

Monday, November 14, 2011, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Cliff Breining
Linda Kaeser
Rich Sparber

ABSENT

Max Dykmans
Richard Mejia, Jr.

GUESTS

Lori Conger
Marlene King
Will Haifley

STAFF

Chuck Duffy, G.M.

President Pro-Tem Breining called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment.

BOARD ITEMS

3. Minutes of the September 12, 2011 Special Meeting.

ACTION: Director Sparber moved to approve the minutes as written. President Pro-Tem Breining seconded. Motion carried 3-0.

4. August, September, and October 2011 Dudek Invoices.

ACTION: Director Sparber moved to approve the invoices as presented. Director Kaeser seconded. Motion carried 3-0.

5. Consideration of Potential Public Uses for the Former Sludge Drying Bed Area at the Treatment Plant Site.

General Manager Chuck Duffy reported that the Fairbanks Ranch Association had contacted District staff to discuss possible uses for the sludge drying bed area on the treatment plant site, including use as some type of park. Association Manager Will Haifley addressed the Board, and stated that the Association had decided to not pursue any proposals for the sludge bed area. Residents Lori Conger and Marlene King, whose properties are adjacent to the treatment plant, also addressed the Board and voiced their opposition to any additional uses for the treatment plant land. The Board took no action on the item.

6. Consideration of Proposal to Upgrade the District's Geographical Information System (GIS) Map and Database.

ACTION: President Pro-Tem Breining moved to approve the proposal to upgrade the GIS system. Director Sparber seconded. Motion carried 3-0.

7. **Monthly Flow Report** – Noted and filed.
8. **District Financial Reports.**
 - a. Account balances – Noted and filed.
 - b. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
 - c. Monthly Bank Statement and Check Register/Reconciliation for September 2011–
Noted and filed.
 - d. Monthly Bank Statement and Check Register/Reconciliation for October 2011–
Noted and filed.
 - e. LAIF Monthly Update– Noted and filed.
9. **General Manager's Report.**
 - a. Treatment plant operational report – Noted and filed.
10. **Upcoming Seminars/Conferences** – None.

Adjournment.

There being no further business of the Fairbanks Ranch CSD Board of Directors, the November 14, 2011 special meeting was adjourned by Board President Pro-Tem Breining.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Cliff Breining, President Pro-Tem

Approved: February 22, 2012