

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING**

Monday, August 6, 2012, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Cliff Breining
Linda Kaeser
Max Dykmans

ABSENT

Richard Mejia, Jr.
Rich Sparber

GUESTS

Marlene Doyle

STAFF

Chuck Duffy, G.M.

President Breining called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment.

BOARD ITEMS

3. Minutes of the May 7, 2012 Special Meeting.

ACTION: Director Kaeser moved to approve the minutes as written. Director Breining seconded. Motion carried 3-0.

4. April, May and June 2012 Dudek Invoices.

ACTION: Director Breining moved to approve the invoices as presented. Director Dykmans seconded. Motion carried 3-0.

5. Consideration of a Resolution Reducing the District's Annual Sewer Service Charge.

ACTION: Director Kaeser moved to approve Resolution R-2012-01 to reduce the District's Annual Sewer Service Charge. Director Dykmans seconded. Motion carried 3-0.

6. Adoption of Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

- ACTION:**
1. President Breining opened the public hearing.
There were no comments from the public. Staff reported that no written comments were received.
 2. President Breining closed the public hearing.
 3. Director Dykmans moved to approve Resolution R-2012-02 as presented. Director Kaeser seconded. Motion carried 3-0.

7. Monthly Flow Report – Noted and filed.

8. District Financial Reports.

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. Monthly Bank Statement and Check Register/Reconciliation for May, June, and July 2012– Noted and filed.
- d. LAIF Monthly Update– Noted and filed.

9. General Manager's Report.

- a. Treatment plant operational report – The General Manager explained the process and investigation that staff performed to choose the new replacement aerators. He stated that the existing aerators are no longer manufactured, so staff consulted with equipment manufacturers, various engineers, and operations staff to determine the best replacement aerators which function in a similar manner to the existing aerators.

10. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch CSD Board of Directors, the August 6, 2012 special meeting was adjourned by President Breining at 6:30 p.m.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Cliff Breining, President

Approved: November 5, 2012