

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS REGULAR MEETING**

**Monday, November 5, 2012, 6:00 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Cliff Breining  
Linda Kaeser  
Max Dykmans

**ABSENT**

Richard Mejia, Jr.  
Rich Sparber

**GUESTS**

**STAFF**

Chuck Duffy, G.M.

President Breining called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment.**

**BOARD ITEMS**

**3. Minutes of the August 8, 2012 Regular Meeting.**

**ACTION:** Director Kaeser moved to approve the minutes as written. Director Breining seconded. Motion carried 3-0.

**4. July, August and September 2012 Dudek Invoices.**

**ACTION:** Director Breining moved to approve the invoices as presented. Director Kaeser seconded. Motion carried 3-0.

**5. Monthly Flow Report – Noted and filed.**

**6. District Financial Reports.**

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. Monthly Bank Statement and Check Register/Reconciliation for August and September 2012– Noted and filed.
- d. LAIF Monthly Update– Noted and filed.

**7. General Manager's Report.**

a. Treatment plant operational report – The General Manager reported that one of the aerators for the aerobic digesters had failed, and staff was in the process of emptying one of the aerobic digesters to replace the motor.

**8. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 5, 2012 regular meeting was adjourned by President Breining.

**PREPARED BY:**

**APPROVED BY:**

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Chuck Duffy, General Manager

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Cliff Breining, President

Approved: February 4, 2013