

**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

MINUTES

BOARD OF DIRECTORS REGULAR MEETING

Monday, February 3, 2014 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Joleene Cannon
Julie Feld
Rick Heymann
Rich Sparber

ABSENT

Linda Kaeser

GUESTS

Marlene King
Debra Baker, FRA

STAFF

Chuck Duffy, G.M.

President Sparber called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment.

BOARD ITEMS

3. Minutes of the October 24, 2013 Special Meeting.

Director Cannon requested that the language in item #7 *Consideration of Use of Solar Power at the Treatment Plant* be modified to more clearly state that the use of solar power will not be pursued further at this time due to limited site constraints, and that the timeline for the return on investment was too long .

ACTION: Director Heymann moved to approve the minutes as modified above. Director Cannon seconded. Motion carried 4-0.

4. October, November, and December 2013 Dudek Invoices.

ACTION: Director Sparber moved to approve the invoices as presented. Director Feld seconded. Motion carried 4-0.

5. Consideration of FY 2012/2013 Draft Audited Financial Statements.

The General Manager provided a review of the audited financial statements, and reported that the District is in sound financial shape.

ACTION: Director Cannon moved to approve the FY 2012/13 Draft Audited Financial Statements as presented. Director Heymann seconded. Motion carried 4-0.

6. Monthly Flow Report – Noted and filed.

7. District Financial Reports.

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

8. General Manager's Report.

The Board held a discussion concerning the value of belonging to the organization known as SCAP (Southern California Alliance of Publicly Owned Treatment Works). The Board decided to hold off on any decision until the May regular meeting since the dues for SCAP are paid through June 30th. Staff will forward the SCAP monthly newsletters to the Board to illustrate the work SCAP does.

The General Manager reported on his discussions with Sullivan Solar Power regarding a potential installation of solar panels on a 40 acre parcel owned by the Fairbanks Ranch Association. Utilization of the site at this time is not allowed because there is no existing power use on the site to be offset by installing solar panels, and regulations at this time do not allow power to be sent off-site for any offset.

- a. Treatment plant operational report – No issues to report.
- b. Report on discussions concerning potential use of recycled water – General Manager Chuck Duffy provided an update on recent recycled water discussions. He reported that to date all discussions have been at the staff level. The Board held a discussion considering options to sell the recycled water produced to OMWD or SFID, or potential internal use for irrigation of Fairbanks Ranch Association common area land. Resident Marlene King stated that past boards had desired to keep the water “in-house”, and retain control of the effluent from the treatment plant. The General Manager stated that there were legal issues concerning the reuse of the recycled water internally that would need to be resolved. Director Cannon stated that her major concern is that the FRCSD not be forced to participate in the tertiary treatment and selling of its recycled water to any other local agency. She also felt that the water quality in the aquifer was enhanced through the percolation process, which indirectly benefits the well water that Fairbanks Ranch uses (for free) for common area irrigation.

9. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the February 3, 2014 regular meeting was adjourned by Board President Sparber.

PREPARED BY:

APPROVED BY:

Chuck Duffy, General Manager

Rich Sparber, President

Approved: March 18, 2014