

**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES**

**BOARD OF DIRECTORS SPECIAL MEETING**

**Monday, October 13, 2014 5:30 p.m.**

**Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**PRESENT**

Rich Sparber  
Joleene Cannon  
Julie Feld  
Rick Heymann  
Linda Kaeser

**ABSENT**

**GUESTS**

Deborah Baker, G.M.  
Fairbanks Ranch Assoc.  
Dr. Dennis Caplain  
Lori Conger  
Marlene King

**STAFF**

Chuck Duffy, G.M.  
Paula Melendrez

President Sparber called the regular meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment.**

**BOARD ITEMS**

**3. Minutes of the August 4, 2014 Regular Meeting.**

**ACTION:** Director Cannon moved to approve the minutes as submitted. Director Kaeser seconded. Motion carried 4-0.

**4. July and August 2014 Dudek Invoices.**

**ACTION:** Director Kaeser moved to approve the invoices as presented. Director Heymann seconded. Motion carried 4-0.

**5. Consideration of Recycled Water Report by Dexter Wilson Engineering: Alternatives Analysis For Tertiary Recycled Water Improvements.**

The General Manager gave a summary of the report on tertiary recycled water options for the Fairbanks Ranch CSD, as well as a potential joint tertiary recycled water project with the Whispering Palms CSD and the Rancho Santa Fe CSD. There was a general consensus among the Board to not pursue a recycled water project at this time.

**6. Consideration of a Proposal for Updating the District's Sewer System Management Plan.**

**ACTION:** Director Kaeser moved to approve the proposal by Dexter Wilson Engineering as presented. Director Cannon seconded. Motion carried 5-0.

**7. Monthly Flow Report – Noted and filed.**

**8. District Financial Reports.**

- a. Revenue and Expenditure Reports. (Unaudited) – Noted and filed.
- b. Balance Sheet – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**9. General Manager's Report.**

- a. Treatment plant operational report – No issues to report.

**10. Upcoming Seminars/Conferences – None.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the October 13, 2014 special meeting was adjourned by Board President Sparber.

**PREPARED BY:**

**APPROVED BY:**

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Chuck Duffy, General Manager

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Rich Sparber, President

Approved: February 23, 2015