



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING**

Monday, November 4, 2019, 6:00 p.m.

Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA

PRESENT

Rick Heymann

Jim Nierman

Steve Charlton

Joleene Cannon (phone-in)

ABSENT

Julie Feld

GUESTS

STAFF

Chuck Duffy, G.M.

Paula Melendrez

General Manager Chuck Duffy called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

BOARD ITEMS

3. Minutes of the August 5, 2019 Regular Meeting.

ACTION: Director Cannon moved to approve the minutes as submitted. Director Nierman seconded. Motion carried 4-0.

4. July, August and September Dudek Invoices.

ACTION: Director Nierman moved to approve the invoices as presented. Director Charlton seconded. Motion carried 4-0.

5. Consideration of Interagency Sewer Cleaning Agreement.

General Manager Chuck Duffy provided a review of the proposed agreement, and stated that the RSFCSD had reviewed but not yet approved the final agreement.

ACTION: Director Nierman moved to approve the agreement as presented. Director Cannon seconded. Motion carried 4-0.

6. Monthly Flow Report – Noted and filed.

7. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

8. General Manager's Report.

- a. Treatment plant operational report – Noted and filed.
- b. General Manager's Report – General Manager Chuck Duffy reported that, as stipulated by the treatment plant's Waste Discharge Permit issued by the Regional Board, the treatment plant's maximum effluent TDS limit is 1500 mg/l on a daily basis, and 1300 mg/l as a monthly average. The permit requires a minimum of one TDS sample reading per quarter. The sample reading taken by staff on September 10 came in at a TDS of 1342 mg/l, which exceeds our permit's monthly average limit. Higher TDS reads at the plant are generally caused by infiltration into the sewer mains from the groundwater table, which averages about 2500-3000 mg/l of TDS. There is no process at the plant which can remove this excess TDS from the effluent.

9. Upcoming Seminars/Conferences – None.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 4, 2019 Regular Board Meeting was adjourned at 6:29 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 3, 2020