



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING**

**Monday, November 2, 2020, 6:00 p.m.
Fairbanks Ranch Clubhouse, 17651 Circa Del Norte, Rancho Santa Fe, CA**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

Rick Heymann
Jim Nierman
Joleene Cannon
Steve Charlton

ABSENT

Julie Feld

GUESTS

STAFF

Chuck Duffy, G.M.
Paula Melendrez

Director Cannon called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment – None.**

BOARD ITEMS

3. Minutes of the August 3, 2020 Regular Meeting.

ACTION: Director Charlton moved to approve the minutes as submitted. Director Nierman seconded. Motion carried 4-0.

4. July, August and September Dudek Invoices.

ACTION: Director Charlton moved to approve the invoices as presented. Director Heymann seconded. Motion carried 4-0.

5. Consideration of Interagency Sewer Cleaning Agreement with the Rancho Santa Fe CSD.

ACTION: Director Charlton moved to approve the agreement with the understanding that the districts are using a shared attorney. Director Cannon seconded. Motion carried 4-0.

6. Consideration of Aerobic Digester Aeration Report and Project.

Staff provided an overview of the report prepared by Dexter Wilson Engineering which analyzed various aeration options for the aerobic digester tanks at the back end of the treatment plant. After general discussion, the board approved moving forward with Option 2 from the report, which consisted of a new course air bubble aeration system which will be comprised of new blower motors located outside of the tanks, piped to air diffusers located inside the tanks themselves.

ACTION: Director Heymann moved to approve a project based on Option 2 from the report as reported above. Director Nierman seconded. Motion carried 4-0.

7. Monthly Flow Report.

8. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

9. General Manager's Report.

- a. Treatment plant operational report – Nothing further to report..
- b. General Manager's Report – Nothing further to report.

10. Upcoming Seminars/Conferences – None.

11. Consideration of Correspondence.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 2, 2020 Regular Board Meeting was adjourned.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 1, 2021