



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, February 1, 2021 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

Rick Heymann
Jim Nierman
Steve Charlton
Julie Feld

ABSENT

GUESTS

Peter DeFazio
Marlene King

STAFF

Chuck Duffy, G.M.
Paula Melendrez
Jeff Pape

President Pro-Tem Steve Charlton called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order at 6:05 p.m.

1. Call Meeting to Order and Roll Call.

2. Public Comment – None.

BOARD ITEMS

3. Consideration of Board Vacancy.

ACTION: Director Feld moved to fill the vacancy by Board appointment. Director Heymann seconded. General Manager Chuck Duffy called the vote. Motion carried 4-0.

4. Minutes of the November 2, 2020 Regular Meeting.

ACTION: Director Charlton moved to approve the minutes as submitted. Director Heymann seconded. General Manager Chuck Duffy called the vote. Motion carried 4-0.

5. October, November and December Dudek Invoices.

ACTION: Director Nierman moved to approve the invoices as presented. Director Charlton seconded. General Manager Chuck Duffy called the vote. Motion carried 4-0.

6. Monthly Flow Report.

7. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

8. General Manager's Report.

- a. Treatment plant operational report – District Engineer Jeff Pape reported that he has been working with various manufacturers and consultants on updates to the plant odor control system. Mr. Pape also informed the board that the plant's backup diesel powered generator experienced issues during a planned SDGE power outage, necessitating its shut-down. The District has been renting a backup generator while staff investigates options for repair or replacement of the generator. We will also be bringing a consultant on board to assist with the correct sizing of a replacement generator.

- b. General Manager's Report – General Manager Chuck Duffy reported that the Calle Camposeco lift station overhaul has been completed, and that the blowers for the aeration project have been specified and will be ordered. District Engineer Jeff Pape reported that he has been working with various manufacturers and consultants on updates to the plant odor control system. Mr. Pape also informed the board that the plant's backup diesel powered generator experienced issues during a planned SDGE power outage, necessitating its shut-down. The District has been renting a backup generator while staff investigates options for repair or replacement of the generator. We will also be bringing a consultant on board to assist with the correct sizing of a replacement generator.

9. Upcoming Seminars/Conferences – None.

10. Consideration of Correspondence.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the February 1, 2021 Regular Board Meeting was adjourned by President Pro-Tem Steve Charlton at 6:39 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 5, 2021