



**FAIRBANKS RANCH  
COMMUNITY SERVICES DISTRICT**

**MINUTES  
BOARD OF DIRECTORS REGULAR MEETING  
Monday, May 3, 2021 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS  
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

**PRESENT**

Rick Heymann  
Jim Nierman  
Steve Charlton  
Julie Feld  
Peter DeFazio

**ABSENT**

**GUESTS**

Marlene King

**STAFF**

Chuck Duffy, G.M.  
Paula Melendrez  
Jeff Pape

President Pro-Tem Jim Nierman called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order at 6:00 p.m.

**1. Call Meeting to Order and Roll Call.**

**2. Public Comment – None.**

**BOARD ITEMS**

**3. Minutes of the February 1, 2021 Regular Meeting.**

**ACTION:** Director Charlton moved to approve the minutes as submitted. Director Feld seconded. Motion carried 5-0.

**4. Minutes of the March 1, 2021 Regular Meeting.**

**ACTION:** Director Charlton moved to approve the minutes as submitted. Director Nierman seconded. Motion carried 5-0.

**5. January, February and March 2021 Dudek Invoices.**

**ACTION:** Director Nierman moved to approve the invoices as presented. Director Feld seconded. Motion carried 5-0.

**6. Consideration of Fiscal Year 2021/2022 Budget.**

Director Jim Nierman opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. Director Nierman closed the public hearing.

**ACTION:** Director Charlton moved to approve the FY 2021/22 Sewer Budget as presented. Director Heymann seconded. Motion carried 5-0.

**7. Monthly Flow Report.**

**8. District Financial Reports.**

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

**9. General Manager's Report.**

- a. Treatment plant operational report – District Engineer Jeff Pape reported on the odor control system upgrade progress.
- b. General Manager's Report – No further report.

**10. Upcoming Seminars/Conferences – None.**

**11. Consideration of Correspondence.**

**Adjournment.**

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the May 3, 2021 Regular Board Meeting was adjourned by President Pro-Tem Jim Nierman at 6:42 p.m.

**SUBMITTED BY:**

**ATTEST:**

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Paula Melendrez, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: August 2, 2021