



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, August 2, 2021 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

Rick Heymann
Jim Nierman
Steve Charlton
Julie Feld
Peter DeFazio

ABSENT

GUESTS

Marlene King
Justin Scheidel

STAFF

Chuck Duffy, G.M.
Paula Melendrez
Jeff Pape

President Pro-Tem Jim Nierman called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order at 6:00 p.m.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment – None.**

BOARD ITEMS

- 3. Minutes of the May 3, 2021 Regular Meeting.**

ACTION: Director Charlton moved to approve the minutes as submitted. Director Feld seconded. Motion carried 5-0.

- 4. Minutes of the June 21, 2021 Special Meeting.**

ACTION: Director Charlton moved to approve the minutes as submitted. Director Heymann seconded. Motion carried 5-0.

- 5. April, May and June 2021 Dudek Invoices.**

ACTION: Director Charlton moved to approve the invoices as presented. Director DeFazio seconded. Motion carried 5-0.

- 6. April, May and June 2021 Bank Reconciliations.**

ACTION: Director Charlton moved to approve the reconciliations as presented. Director DeFazio seconded. Motion carried 5-0

7. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll.

- ACTION:**
1. Director Nierman opened the public hearing.
There were no comments from the public. Staff reported that no written comments had been received.
 2. Director Nierman closed the public hearing.
 3. Director Heymann moved to approve Resolution R-2021-01 as presented.
Director Charlton seconded. Motion carried 5-0.

8. Monthly Flow Report.

9. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

10. General Manager's Report.

- a. Operations Report – District Engineer Jeff Pape reported that the Calle Camposeco Pump Station forcemain had experienced a constriction in the pipe which led to the pumps experiencing difficulty in operating efficiently. Staff and contractors successfully cleaned out the constriction. He recommended that staff budget to clean the force main annually and to ultimately replace the force main. Mr. Pape also reported on the Odor Control System improvements and replacements at the treatment plant. Justin Scheidel from Dudek Engineering reported on the study to determine whether the board should consider a diesel or natural gas replacement emergency generator. After general discussion, the board decided to proceed with the diesel replacement.

11. Upcoming Seminars/Conferences – None.

12. Consideration of Correspondence.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the August 2, 2021 Regular Board Meeting was adjourned by President Pro-Tem Jim Nierman at 6:51 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 1, 2021