



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, November 1, 2021 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE ONLY AS
PERMITTED BY GOVERNOR'S EXECUTIVE ORDER N-29-20.**

PRESENT

Jim Nierman
Julie Feld
Rick Heymann

ABSENT

Steve Charlton
Peter DeFazio

GUESTS

Marlene King

STAFF

Chuck Duffy, G.M.
Paula Melendrez
Jeff Pape

President Pro-Tem Jim Nierman called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order at 6:00 p.m.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment – None.**

BOARD ITEMS

- 3. Consideration of Resolution R-2021-02 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Rancho Santa Fe Community Services District for the Period November 1, 2021 Through December 1, 2021 Pursuant to Brown Act Provisions.**

ACTION: Director Nierman moved to approve the Resolution as submitted. Director Feld seconded. Motion carried 3-0.

- 4. Minutes of the August 2, 2021 Regular Meeting.**

ACTION: Director Feld moved to approve the minutes as submitted. Director Heymann seconded. Motion carried 3-0.

- 5. July, August and September 2021 Dudek Invoices.**

ACTION: Director Nierman moved to approve the invoices as presented. Director Heymann seconded. Motion carried 3-0.

- 6. Monthly Flow Report.**
- 7. District Financial Reports.**
 - a. Balance Sheet – Noted and filed.
 - b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
 - c. LAIF Monthly Update– Noted and filed.
- 8. General Manager's Report.**
 - a. Operations Report – General Manager Chuck Duffy and Operations Manager Jeff Pape provided a review of the operations report contained in the agenda.
- 9. Upcoming Seminars/Conferences – None.**
- 10. Consideration of Correspondence.**
 - a. Bank Reconciliations.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the November 1, 2021 Regular Board Meeting was adjourned by President Pro-Tem Jim Nierman at 6:34 p.m.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 9, 2022