



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**AGENDA
BOARD OF DIRECTORS REGULAR MEETING
Monday, November 7, 2022, 6:00 p.m.**

This meeting is being held in accordance with the Brown Act as currently in effect and in compliance with the provisions of AB361 (Rivas), that allows attendance by members of the Board of Directors and Committees to conduct and participate in meetings of the legislative bodies by teleconference or video conference.

Members of the Public may participate via ZOOM online or by telephone:

Meeting URL: <https://dudek.zoom.us/j/94891208743>

Join by Telephone

Dial:

US: +1 669 900 6833 or +1 929 205 6099

Meeting ID: 948 9120 8743

1. Call Meeting to Order and Roll Call.

Board Members:	President:	Vacant
	Vice President:	Jim Nierman
	Director:	Julie Feld
	Director:	Rick Heymann
	Director:	Peter DeFazio
	Director:	Daniel LaBouve

Staff:	General Manager:	Chuck Duffy
	Asst. General Manager:	Paula Melendrez

2. Public Comment.

AGENDA

- | | |
|---|--------------|
| 3. Consideration of Resolution R-2022-06 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Fairbanks Ranch Community Services District for the Period November 7, 2022 through December 6, 2022, Pursuant to Brown Act Provisions. | 3-6 |
| Recommendation: To be made by the Board. | |
| 4. Minutes of the August 1, 2022 Regular Meeting. | 7-9 |
| Recommendation: Approve as submitted. | |
| 5. July, August and September 2022 Dudek Invoices. | 10-21 |
| Recommendation: To be made by the Board. | |
| 6. Monthly Flow Report. | 22 |
| 7. District Financial Reports. | |
| a. Balance Sheet. | 24 |
| b. Revenue and Expenditure Report. (Unaudited). | 25-26 |
| c. LAIF Monthly Update. | 27-28 |
| 8. General Manager's Report. | |
| a. Operations report. | 29-31 |
| 9. Upcoming Seminars/Conferences. | (--) |
| 10. Consideration of Correspondence. | (--) |
| a. Bank Reconciliations. | |

Adjournment.

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (760) 479-4150.

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
FAIRBANKS RANCH COMMUNITY SERVICES DISTRICT PROCLAIMING A
LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF
EMERGENCY ISSUED ON MARCH 4, 2020 BY GOVERNOR GAVIN NEWSOM, AND
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE
BODIES OF THE FAIRBANKS RANCH COMMUNITY SERVICES DISTRICT FOR
THE PERIOD NOVEMBER 7, 2022 THROUGH DECEMBER 6, 2022 PURSUANT TO
BROWN ACT PROVISIONS**

WHEREAS, the Fairbanks Ranch Community Services District is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings of Fairbanks Ranch Community Services District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological, or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, on March 4, 2020, the Governor of the State of California issued a Proclamation of a State of Emergency due to the outbreak of respiratory illness due to the novel coronavirus (a disease known as COVID-19) and its variants; and

WHEREAS, the ongoing COVID-19 pandemic presents a potential risk to the health and safety of individuals by indoor in-person public gatherings due to the COVID-19 virus' airborne transmittal; and

WHEREAS, the Board of Directors does hereby find that the potential continued illnesses, hospitalizations, and fatalities caused by the spread of COVID-19, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the Fairbanks Ranch Community Services District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Fairbanks Ranch Community Services District will continue to provide access to both special and regular meetings through Zoom or by teleconference. The Zoom phone number and meeting URL, and the meeting teleconference number shall be published on the agenda for every remote meeting.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE FAIRBANKS RANCH COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and the ongoing COVID-19 pandemic presents a continued risk to the health and safety of individuals posed by indoor in-person public gatherings, due to the COVID-19 virus' airborne transmittal.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The General Manager and legislative bodies of the Fairbanks Ranch Community Services District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including conducting open and

public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of December 6, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Fairbanks Ranch Community Services District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

Passed and Adopted by the Board of Directors of the Fairbanks Ranch Community Services District, County of San Diego, State of California, this November 7, 2022, by the following vote:

AYES:

NOES:

ABSENT:

Director, Board of Directors
Fairbanks Ranch Community Services District

STATE OF CALIFORNIA)
County of San Diego)

I, Paula Melendrez, Secretary of the Board of Directors of the Fairbanks Ranch Community Services District, County of San Diego, State of California, hereby certify that the foregoing Resolution, being Resolution R-2022-06, was duly passed, approved and adopted by the Board of Directors, approved and signed by a Director of the Board, and attested by the Secretary, all at the monthly meeting of said Board held on November 7, 2022.

Witness my hand this November 7, 2022.

By: _____
Secretary of the Board of Directors
Fairbanks Ranch Community Services District



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

**MINUTES
BOARD OF DIRECTORS REGULAR MEETING
Monday, August 1, 2022, 6:00 p.m.**

**THIS MEETING WILL BE HELD VIA TELECONFERENCE AS
AUTHORIZED BY DISTRICT RESOLUTION R-2022-04 PERMITTING
REMOTE TELECONFERENCE MEETINGS.**

PRESENT

Jim Nierman
Julie Feld
Rick Heymann
Peter DeFazio
Daniel LaBouve

ABSENT

GUESTS

Marlene King
Hans Stork

STAFF

Chuck Duffy, G.M.
Paula Melendrez, Asst.GM

General Manager Chuck Duffy called the Regular Meeting of the Board of Directors of the Fairbanks Ranch Community Services District to order at 6:02 p.m.

- 1. Call Meeting to Order and Roll Call.**
- 2. Public Comment – None.**

ACTION ITEMS

- 3. Consideration of Resolution R-2022-04 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020 By Governor Newsom, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Fairbanks Ranch Community Services District for the Period August 1, 2022 Through August 30, 2022 Pursuant to Brown Act Provisions.**
ACTION: Director Feld moved to approve Resolution R-2022-04 as submitted. Director LaBouve seconded. Motion carried 4-0.
- 4. Minutes of the June 13, 2022 Special Meeting.**
ACTION: Director LaBouve moved to approve the minutes as submitted. Director Feld seconded. Motion carried 4-0.

5. May and June 2022 Dudek Invoices.

ACTION: Director Heymann moved to approve the invoices as submitted. Director Feld seconded. Motion carried 4-0.

Director Nierman arrived during Item #6.

6. Consideration of Sewer Service Charge Increase, and Related Fee Resolution, In Accordance with Articles XIII C and D of the California Constitution (Proposition 218) – Public Hearing.

General Manager Chuck Duffy opened the public hearing and reported that seven protest letters concerning the proposed sewer service charge increase had been received by staff prior to the start of this meeting. Ratepayer Hans Storch provided public comment with his brief analysis of the sewer service charges over the years approved by the board. If the rates had been increased annually since 2012, they would likely be at the rate the board is currently recommending. Marlene King also provided public comment in support of the rate increase, and gave her brief analysis of the sewer service charges over the years approved by the board. Ms. King referenced the Rate and Reserve Study completed in August of 2017, and expressed her disagreement with the board's previous action to lower the service charge to \$800 per EDU. Director LaBouve addressed the public's concerns, noting that the reserves in 2017 still met recommended levels. General Manager Chuck Duffy closed the public hearing.

ACTION: Director LaBouve moved to approve Resolution R-2022-05 increasing the sewer service charge as outlined in the resolution. Director Nierman seconded. Motion carried 4-1, with Director DeFazio opposed.

7. Adoption of a Resolution Directing that the Sewer Service and Sewer Standby Charges be Collected on the County of San Diego Property Tax Roll – Public Hearing.

- ACTION:**
1. General Manager Chuck Duffy opened the public hearing.
There were no comments from the public. Staff reported that no written comments had been received.
 2. General Manager Chuck Duffy closed the public hearing.
 3. Director LaBouve moved to approve Resolution R-2022-06 as presented.
Director Heymann seconded. Motion carried 5-0.

8. Consideration of Fiscal Year 2022/2023 Budget – Public Hearing.

General Manager Chuck Duffy opened the public hearing. There were no comments from the public, and district staff reported that no written comments had been received. General Manager Chuck Duffy closed the public hearing.

ACTION: Director LaBouve moved to approve the FY 2022/23 Sewer Budget as presented. Director Nierman seconded. Motion carried 5-0.

9. Monthly Flow Report.

10. District Financial Reports.

- a. Balance Sheet – Noted and filed.
- b. Revenue and Expenditure Report. (Unaudited) – Noted and filed.
- c. LAIF Monthly Update– Noted and filed.

11. General Manager's Report.

- a. Operations Report – Noted and filed.

12. Upcoming Seminars/Conferences – None.

13. Consideration of Correspondence.

- a. Bank Reconciliations.

Adjournment.

There being no further business of the Fairbanks Ranch Community Services District Board of Directors, the August 1, 2022 Board Meeting was adjourned by General Manager Chuck Duffy.

SUBMITTED BY:

ATTEST:

Paula Melendrez, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 7, 2022



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JIM NIERMAN
PETER DeFAZIO
JULIE FELD
RICK HEYMANN
DANIEL LA BOUVE

November 7, 2022

Board of Directors
Fairbanks Ranch Community Services District

Re: July 2022 Dudek Invoices

Dear Board Members:

The attached invoices covering the month of July are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$5,815.00
B. (350-1121) Operations total (incl. expenses):	\$16,600.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>July 2022 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$69,780.00	\$5,815.00	\$5,815.00	8.33%	8.33%	\$0.00
Operations	\$199,200.00	\$16,600.00	\$16,600.00	8.33%	8.33%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

August 11, 2022
Project No: 350.2022
Invoice No: 202206312

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy
Project 350.2022 SID Management FY 2022-2023
Professional Services for the Period: July 1, 2022 to July 29, 2022

Total Fee	69,780.00			
Percent Complete	8.3333	Total Earned	5,815.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	5,815.00	
		Total Fee		5,815.00
		Total Project Invoice Amount		\$5,815.00

Billing Summary

	Current	Prior	Total
Fee	5,815.00	0.00	5,815.00
Totals	5,815.00	0.00	5,815.00

Contract Maximum:	69,780.00
Previous Billings Against Maximum:	0.00
Current Billings Against Maximum:	5,815.00
Balance After This Invoice:	63,965.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

August 11, 2022
Project No: 350.2022.01
Invoice No: 202206313

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.2022.01 Operations

Professional Services for the Period: July 1, 2022 to July 29, 2022

Total Fee	199,200.00			
Percent Complete	8.3333	Total Earned	16,600.00	
		Previous Fee Billing	0.00	
		Current Fee Billing	16,600.00	
		Total Fee		16,600.00
		Total Project Invoice Amount		\$16,600.00

Billing Summary

	Current	Prior	Total
Fee	16,600.00	0.00	16,600.00
Totals	16,600.00	0.00	16,600.00

Contract Maximum:	199,200.00
Previous Billings Against Maximum:	0.00
Current Billings Against Maximum:	16,600.00
Balance After This Invoice:	182,600.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JIM NIERMAN
PETER DeFAZIO
JULIE FELD
RICK HEYMANN
DANIEL LA BOUVE

November 7, 2022

Board of Directors
Fairbanks Ranch Community Services District

Re: August 2022 Dudek Invoices

Dear Board Members:

The attached invoices covering the month of August are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$5,815.00
B. (350-1121) Operations total (incl. expenses):	\$16,600.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>August 2022 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$69,780.00	\$5,815.00	\$11,630.00	16.67%	16.67%	\$0.00
Operations	\$199,200.00	\$16,600.00	\$33,200.00	16.67%	16.67%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

September 6, 2022
Project No: 350.2022
Invoice No: 202207102

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.2022 SID Management FY 2022-2023

Professional Services for the Period: July 30, 2022 to August 26, 2022

Total Fee	69,780.00			
Percent Complete	16.6667	Total Earned	11,630.00	
		Previous Fee Billing	5,815.00	
		Current Fee Billing	5,815.00	
		Total Fee		5,815.00
		Total Project Invoice Amount		\$5,815.00

Outstanding Invoices

Number	Date	Balance
202206312	8/11/2022	5,815.00
Total		5,815.00

Billing Summary

	Current	Prior	Total
Fee	5,815.00	0.00	5,815.00
Labor	0.00	5,815.00	5,815.00
Totals	5,815.00	5,815.00	11,630.00

Contract Maximum:	69,780.00
Previous Billings Against Maximum:	5,815.00
Current Billings Against Maximum:	5,815.00
Balance After This Invoice:	58,150.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

September 6, 2022
Project No: 350.2022.01
Invoice No: 202207103

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.2022.01 Operations

Professional Services for the Period: July 30, 2022 to August 26, 2022

Total Fee	199,200.00			
Percent Complete	16.6667	Total Earned	33,200.00	
		Previous Fee Billing	16,600.00	
		Current Fee Billing	16,600.00	
		Total Fee		16,600.00
		Total Project Invoice Amount		\$16,600.00

Outstanding Invoices

Number	Date	Balance
202206313	8/11/2022	16,600.00
Total		16,600.00

Billing Summary

	Current	Prior	Total
Fee	16,600.00	0.00	16,600.00
Labor	0.00	16,600.00	16,600.00
Totals	16,600.00	16,600.00	33,200.00

Contract Maximum:	199,200.00
Previous Billings Against Maximum:	16,600.00
Current Billings Against Maximum:	16,600.00
Balance After This Invoice:	166,000.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

GENERAL MANAGER
CHUCK DUFFY

BOARD OF DIRECTORS
JIM NIERMAN
PETER DeFAZIO
JULIE FELD
RICK HEYMANN
DANIEL LA BOUVE

November 7, 2022

Board of Directors
Fairbanks Ranch Community Services District

Re: September 2022 Dudek Invoices

Dear Board Members:

The attached invoices covering the month of September are submitted for your review and approval.

A. (350-1120) Management total (incl. expenses):	\$5,815.00
B. (350-1121) Operations total (incl. expenses):	\$16,600.00

The work accomplished includes: filing, correspondence, agenda preparation, invoice review, budgeting, phone calls, word processing, meetings, site visits, treatment plant operations, research, and permit issuance.

BUDGET SUMMARY

	<u>Annual Budget</u>	<u>Sept 2022 Billing</u>	<u>Billed to Date</u>	<u>% of Annual Budget</u>	<u>% of Year Elapsed</u>	<u>YTD Over/(Under) Budget</u>
Management	\$69,780.00	\$5,815.00	\$17,445.00	25.00%	25.00%	\$0.00
Operations	\$199,200.00	\$16,600.00	\$49,800.00	25.00%	25.00%	\$0.00

Sincerely,

Chuck Duffy, General Manager

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

October 6, 2022
Project No: 350.2022
Invoice No: 202208063

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.2022 SID Management FY 2022-2023

Professional Services for the Period: August 27, 2022 to September 30, 2022

Total Fee	69,780.00			
Percent Complete	25.00	Total Earned	17,445.00	
		Previous Fee Billing	11,630.00	
		Current Fee Billing	5,815.00	
		Total Fee		5,815.00
		Total Project Invoice Amount		\$5,815.00

Outstanding Invoices

Number	Date	Balance
202207102	9/6/2022	5,815.00
Total		5,815.00

Billing Summary

	Current	Prior	Total
Fee	5,815.00	0.00	5,815.00
Labor	0.00	11,630.00	11,630.00
Totals	5,815.00	11,630.00	17,445.00

Contract Maximum:	69,780.00
Previous Billings Against Maximum:	11,630.00
Current Billings Against Maximum:	5,815.00
Balance After This Invoice:	52,335.00

Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

DUDEK

605 3rd Street
Encinitas, CA 92024
T (760) 942-5147
F (760) 632-0164

October 6, 2022
Project No: 350.2022.01
Invoice No: 202208064

Fairbanks Ranch CSD
c/o Dudek
605 Third Street
Encinitas, CA 92024

Project Manager Charles Duffy

Project 350.2022.01 Operations

Professional Services for the Period: August 27, 2022 to September 30, 2022

Total Fee	199,200.00			
Percent Complete	25.00	Total Earned	49,800.00	
		Previous Fee Billing	33,200.00	
		Current Fee Billing	16,600.00	
		Total Fee		16,600.00
		Total Project Invoice Amount		\$16,600.00

Outstanding Invoices

Number	Date	Balance
202207103	9/6/2022	16,600.00
Total		16,600.00

Billing Summary

	Current	Prior	Total
Fee	16,600.00	0.00	16,600.00
Labor	0.00	33,200.00	33,200.00
Totals	16,600.00	33,200.00	49,800.00

Contract Maximum:	199,200.00
Previous Billings Against Maximum:	33,200.00
Current Billings Against Maximum:	16,600.00
Balance After This Invoice:	149,400.00

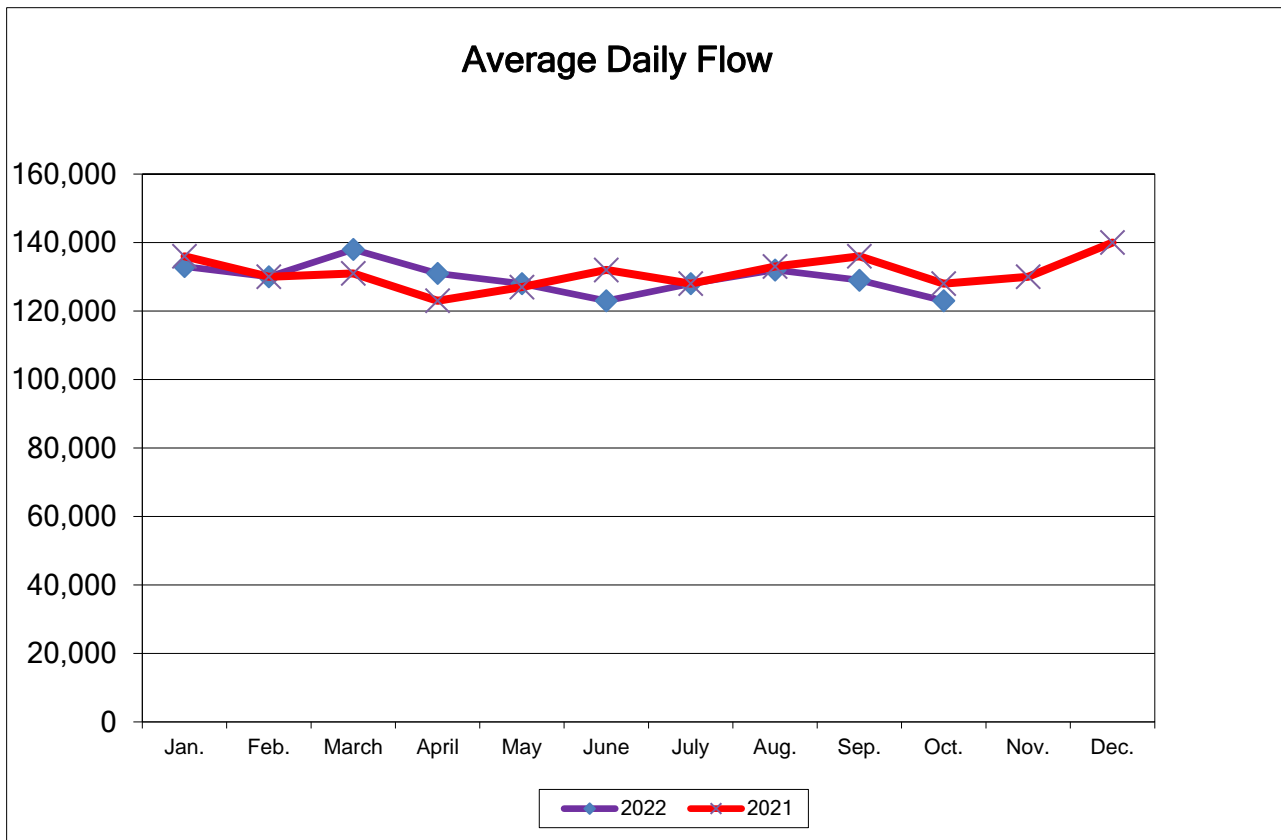
Please remit checks to the following lockbox account including Dudek project number and invoice number:

DUDEK
P.O. Box 515569
Los Angeles, CA 90051-4581

If you would like to remit payment via ACH, please contact Accounting@dudek.com.

FAIRBANKS RANCH CSD
2022 TREATMENT PLANT FLOW REPORT
275,000 GPD CAPACITY

Month	New EDU'S Issued This Month	Vacant Lots Remaining	Average Daily Flow	
			2022	2021
Jan.	0.00	14	133,000	136,000
Feb.	0.00	14	130,000	130,000
March	0.00	14	138,000	131,000
April	0.00	14	131,000	123,000
May	0.00	14	128,000	127,000
June	0.00	14	123,000	132,000
July	0.00	14	128,000	128,000
Aug.	0.00	14	132,000	133,000
Sep.	0.00	14	129,000	136,000
Oct.	0.00	14	123,000	128,000
Nov.	0.00	14		130,000
Dec.	0.00	14		140,000



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

Sewer Improvement District #1

FINANCIAL STATEMENTS

September 30, 2022

Fairbanks Ranch Community Services District

Balance Sheet

11/01/22

As of September 30, 2022

Accrual Basis

	<u>Sep 30, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Cash-Checking	20,339.30
1010 · LAIF-Investment Fund	1,151,557.15
Total Checking/Savings	1,171,896.45
Accounts Receivable	
11000 · *Accounts Receivable	11,574.25
Total Accounts Receivable	11,574.25
Other Current Assets	
1230 · Prepaid Expenses	20,479.50
1210 · Interest Receivable	4,453.32
Total Other Current Assets	24,932.82
Total Current Assets	1,208,403.52
Fixed Assets	
1511 · Construction in Progress	165,654.80
1540 · Service Vehicle	50,334.98
1510 · Land	1,121,000.00
1520 · Structures & Improvements	5,628,641.57
1530 · Equipment	2,622,671.39
1590 · Accumulated Depreciation	-5,987,139.54
Total Fixed Assets	3,601,163.20
TOTAL ASSETS	<u>4,809,566.72</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · *Accounts Payable	60,261.86
Total Accounts Payable	60,261.86
Total Current Liabilities	60,261.86
Total Liabilities	60,261.86
Equity	
3600 · Contributed Capital	2,447,727.00
3000 · Operating Fund	2,436,041.80
3100 · Wasterwater Capital Reserve Fd	143,000.00
Net Income	-277,463.94
Total Equity	4,749,304.86
TOTAL LIABILITIES & EQUITY	<u>4,809,566.72</u>

Fairbanks Ranch CSD
Revenues and Expenditures
7/1/2022 - 9/30/2022

	July 1, 2022 through September 30, 2022	Expected To Date	Variance Favorable/ (Unfavorable)	2022/2023 Budget
Revenues:				
4100 Sewer Service Charges	\$2,054	\$2,000	\$54	\$669,884
4200 Interest on Reserves	\$4,480	\$2,000	\$2,480	\$8,000
4300 Other Income	\$0	\$0	\$0	\$0
Total Revenues	\$6,535	\$4,000	\$2,535	\$677,884
Operations:				
5100 Treatment Plant Labor	\$49,800	\$49,800	\$0	\$199,200
5120 Power	\$32,003	\$36,250	\$4,247	\$145,000
5140 Water	\$3,018	\$4,000	\$982	\$16,000
5160 Telephone & Alarm Monitoring	\$967	\$1,250	\$283	\$5,000
5180 Laboratory Services	\$5,250	\$3,000	(\$2,250)	\$12,000
5200 Permit Fees	\$0	\$0	\$0	\$30,000
5220 Sewer Cleaning & Dig Alert	\$3,733	\$10,000	\$6,267	\$40,000
5240 Sludge Disposal	\$6,810	\$12,500	\$5,690	\$50,000
5260 Chemicals & Consumables	\$5,556	\$3,750	(\$1,806)	\$15,000
5280 Equipment Repair & Maint.	\$54,306	\$32,500	(\$21,806)	\$130,000
5300 Landscape/Weed Abatement	\$3,920	\$2,000	(\$1,920)	\$8,000
5320 Vehicle Expense	\$2,974	\$1,000	(\$1,974)	\$4,000
5330 Trash Disposal	\$693	\$1,250	\$557	\$5,000
5340 Contingency/Misc	\$0	\$0	\$0	\$2,500
Total Operations Expenses	\$169,030	\$157,300	(\$11,730)	\$661,700
Administrative Expenses:				
6100 Management Fees	\$17,445	\$17,445	\$0	\$69,780
6110 Pub's, Notices, Dues, Fee	\$2,880	\$3,000	\$120	\$3,000
6130 Insurance Expense	\$20,480	\$20,480	\$0	\$26,000
6140 Professional Services	\$4,555	\$5,000	\$445	\$10,000
6150 Auditing Fees	\$0	\$0	\$0	\$18,000
6160 Directors Compensation	\$0	\$0	\$0	\$1,250
6190 Bank Fees, printing and supplies	\$24	\$25	\$1	\$100
Total Administrative Expenses	\$45,384	\$45,950	\$566	\$128,130
Total Expenditures	\$214,414	\$203,250	(\$11,165)	\$789,830
Net Gain/(Loss) on Operations	(\$207,880)	(\$199,250)		(\$111,946)

**Fairbanks Ranch CSD
Revenues and Expenditures
7/1/2022 - 9/30/2022**

	July 1, 2022 through September 30, 2022	Expected To Date	Variance Favorable/ (Unfavorable)	2022/2023 Budget
Prior Year Capital Projects				
2122.1 · Upgrade digester aeration syst	\$88,064	\$100,000	\$11,936	\$100,000
2122-3 Replacement emergency generator	\$5,500	\$5,500	\$0	\$160,000
Total Capital Projects	\$5,500	\$5,500	\$0	\$260,000
Unbudgeted Projects				
7400-17 · Sludge Disposal-other	\$2,000	\$0	(\$2,000)	\$0
Total Unbudgeted Projects	\$2,000	\$0	\$0	\$0

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 01, 2022

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

FAIRBANKS RANCH COMMUNITY SERVICES
 DISTRICT
 GENERAL MANAGER
 605 THIRD STREET
 ENCINITAS, CA 92024

[Tran Type Definitions](#)



Account Number: 16-37-005

October 2022 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/14/2022	10/13/2022	QRD	1714779	N/A	SYSTEM	4,480.32

Account Summary

Total Deposit:	4,480.32	Beginning Balance:	1,151,557.11
Total Withdrawal:	0.00	Ending Balance:	1,156,037.43



PMIA/LAIF Performance Report as of 10/14/22



PMIA Average Monthly Effective Yields⁽¹⁾

September	1.513
August	1.276
July	1.090

Quarterly Performance Quarter Ended 09/30/22

LAIF Apportionment Rate ⁽²⁾ :	1.35
LAIF Earnings Ratio ⁽²⁾ :	0.00003699565555327
LAIF Fair Value Factor ⁽¹⁾ :	0.980760962
PMIA Daily ⁽¹⁾ :	1.63%
PMIA Quarter to Date ⁽¹⁾ :	1.29%
PMIA Average Life ⁽¹⁾ :	304

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 09/30/22 \$222.9 billion

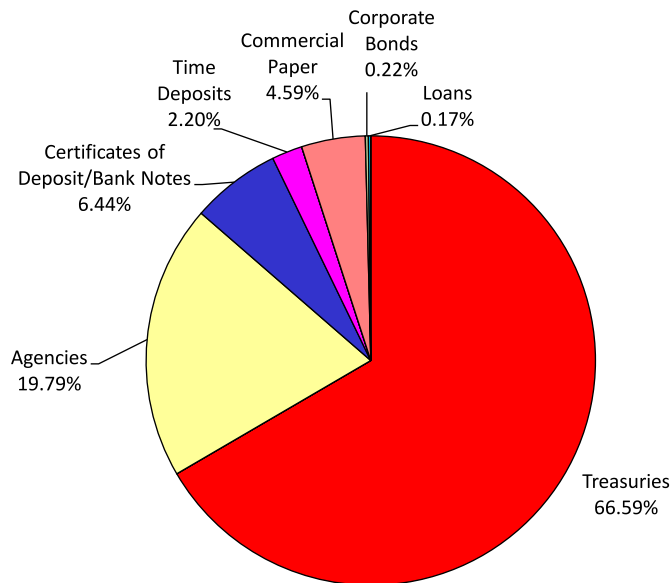


Chart does not include \$3,917,000.00 in mortgages, which equates to 0.002%. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



**FAIRBANKS RANCH
COMMUNITY SERVICES DISTRICT**

STAFF

CHUCK DUFFY, GM
PAULA MELENDREZ

BOARD OF DIRECTORS

PETER DEFAZIO
JULIE FELD
RICK HEYMANN
DAN LABOUE
JIM NIERMAN

MEMORANDUM

To: Board of Directors
From: Chuck Duffy, General Manager
Subject: Treatment Plant, Pump Station and Sewer System Operations Report
Date: November 7, 2022

During the months of July through September, the Fairbanks Ranch treatment plant operated normally and within the limits of its Regional Board waste discharge permit, with the exception noted below.

As shown on the attached Regional Water Quality Control Board Monitoring Report, the plant's effluent TDS result of 1402 mg/L exceeded the monthly average limitation of 1300 mg/L. Higher TDS reads at the plant are generally caused by infiltration into the sewer mains from a rising groundwater table, which averages about 2500-3000 mg/l of TDS.

SELF MONITORING REPORT REVIEW

To: CALIFORNIA WATER QUALITY CONTROL BOARD
SAN DIEGO REGION
2375 Northside Drive, Suite 100
San Diego, CA 92108

DISCHARGER: FAIRBANKS RANCH CSD

ORDER NO: 93-05

REPORT FOR: JULY-SEPTEMBER 2022

REPORT DUE: OCTOBER 2022

REPORT FREQUENCY: Quarterly

SIGNED UNDER PENALTY OF PERJURY *Randy T. Stephens*

OUR REVIEW OF THE ATTACHED SELF MONITORING REPORT REVEALS THE FOLLOWING MONITORING VIOLATION(S):

The Effluent TDS value of 1402 mg/L exceeded the monthly average of 1300mg/L

THE FOLLOWING REMEDIAL ACTION WILL BE (HAS BEEN) TAKEN TO CORRECT THE MONITORING VIOLATIONS LISTED ABOVE:

The District continues to monitor the source of TDS entering the collections system.

FAIRBANKS RANCH COMMUNITY SERVICES DISTRICT

DISCHARGER: Fairbanks Ranch CSD

ORDER NO: 93-05

SAMPLE FREQUENCY: Quarterly

REPORT FREQUENCY: Quarterly

REPORT FOR: SEPTEMBER 2022

REPORT DUE: OCTOBER 2022

SAMPLE POINT: Effluent

COLLECTED BY: Stephens

ANALYZED BY: SEJPA/Eurofins

SIGNED UNDER PENALTY OF PERJURY

Randy T. Stephens

QUARTERLY EFFLUENT MONITORING

PARAMETER	UNITS	SAMPLE TYPE	REQUIREMENT TYPE	REQUIREMENT VALUE	RESULT VALUE	SAMPLE	
						DATE	TIME
Sodium	%	Composite	Monthly Average	60	39	7/6/2022	7:15 AM
			Daily Maximum	65			
Nitrate (NO3)	mg/L	Composite	Monthly Average			7/6/2022	"
			Daily Maximum				
TDS	mg/L	Composite	Monthly Average	1300	1402	7/6/2022	"
			Daily Maximum	1500			
Chloride	mg/L	Composite	Monthly Average	500	340	7/6/2022	"
			Daily Maximum	600			
Sulfate	mg/L	Composite	Monthly Average	500	310	7/6/2022	"
			Daily Maximum	600			
Iron	mg/L	Composite	Monthly Average	0.85	ND	7/6/2022	"
			Daily Maximum	1.0			
Manganese	mg/L	Composite	Monthly Average	0.15	0.06	7/6/2022	"
			Daily Maximum	0.20			
M.B.A.S.	mg/L	Composite	Monthly Average	0.50	0.08	7/6/2022	"
			Daily Maximum	0.60			
Boron	mg/L	Composite	Monthly Average	0.50	0.38	7/6/2022	"
			Daily Maximum	0.60			
Fluoride	mg/L	Composite	Monthly Average	1.0	0.36	7/6/2022	"
			Daily Maximum	1.2			